

## EASTERN SHORES LIBRARY SYSTEM BOARD OF TRUSTEES MINUTES

Eastern Shores Library System Office

**July 28, 2014**

**Called to Order: 4:30 P.M.**

**Adjourn: 5:58 P.M.**

**PRESENT:** Rob Nuernberg, presiding; Harry Rollings, Elwood Wynveen, Steve Ruggieri, Bill Goehring, Henry Nelson, Nancy Szatkowski, Don Dohrwardt, Carol Baumann, Howard Hoppe, Sherry Speth, Jim Hughes, Matt Fuller and one vacancy

**ABSENT:** Dale Robson

**ALSO PRESENT:** Amy Birtell, Director; Alison Ross, Cataloging and Interlibrary Loan Librarian; Susan Potter, Bookmobile Librarian; David Weinhold, Interim Director; and Linda Bendix, PLAC Advisor

1. Call to Order - Compliance with Open Meeting Law requirements

Chair Nuernberg called the meeting to order at 4:30 pm.

Nuernberg welcomed Amy Birtell to the Eastern Shores Library System as the new director.

Board members introduced themselves.

Nuernberg thanked David Weinhold for serving as the Interim Director/Consultant for the Library System.

Nuernberg recognized Linda Bosman's service on ESLS Board for 16 years; her service as Vice-president, President, Chair of Contracts committee, and Chair of Nominating committee. On behalf of the Board, the Library System will send a letter recognizing her service.

2. Approval of Minutes

Wynveen/Ruggieri moved approval of the April 28 and May 13 meeting minutes. Motion carried on voice vote.

3. Approval of Expenditures and Financial Report

Nelson/Dohrwardt moved approval of the expenditures. Questions by members about technology expenses. They suggested that the report include annotations about large expenses and the reimbursable expenses. Motion carried on voice vote.

4. Public Comment and Correspondence: NONE

5. PLAC Representative Report - Linda Bendix, FL Weyenberg Library Director

Ms. Bendix reported on the Technology Initiative developed by the PLAC for the Joint County Library Planning Committee. Dohrwardt expressed concern about some member libraries' statements on bookmobile service included in the report. Dohrwardt explained county's non-librarianed residents' perspective of bookmobile service and ESLS relationship to the bookmobile service. Nelson recounted the results of the 2008 Bookmobile service referendum where 60% were in favor of the service.

6. Joint County Library Planning Committee

Birtell reported that the technology initiative recommendation from PLAC would be on the agenda. Discussion on the Bookmobile service is also on the agenda. Ruggieri briefed the board on the Joint Committee's suggestions for having consultant services available to the committee. The Board will provide the consultant for the Joint Committee and ESLS will seek reimbursement for those services at the conclusion of the Joint Committee's work.

7. Contracts Committee: New Bookmobile Vehicle Funding recommendations

The Contracts committee forwarded these recommendations concerning the additional funding needed for the vehicle:

- that counties continue providing \$25,000 per year until 2020 in the same manner as currently;
- that specifications be sent for bid after counties agree to the on-going financial support in Recommendation #1;
- that ESLS Board consider specifications and approval of bid after funding is in place; and
- that ESLS use state trust fund loan or similar financing to acquire the vehicle

Wynveen/Baumann moved approval of the recommendations. Motion carried on voice vote.

8. Budget Committee: 2014 Library System Budget Transfers and July Revision

Weinhold reviewed the 2013 Audit transfers. Wynveen/Hoppe moved approval. Motion carried on voice vote.

Weinhold reviewed the 2014 Library System Budget Transfers. Dohrward/Baumann moved approval of the transfers. Motion carried on voice vote.

Weinhold reviewed the 2014 Library System Budget July Revision which accounts for the new director. Wynveen/Baumann moved approval. Motion carried on voice vote.

9. Budget Committee: 2015 County Library Service Requests - Bookmobile Service; Reimbursement of member libraries

Birtell reviewed the 2015 County Library Service requests which includes the bookmobile service, the reimbursement of libraries, the adjacent county service, and the bookmobile vehicle reserve fund. Nelson/Szatkowski moved approval. Motion carried on voice vote.

10. Investigation of Waukesha Library System Services

Birtell reviewed letter from John DeBacher, Public Library Development Team director which summarized the meeting with Ozaukee County officials, Ozaukee County Librarians, ESLS Board members and staff, and Joint Committee members. Board members had questions about merger possibilities with MCLS and Waukesha. Birtell emphasized the system's role in investigating mergers with adjacent library systems and her recent conversations with the Waukesha and MCLS directors. She stated that mergers are inevitable and she wants to position ESLS as a partner in a successful merger.

11. System Staff report

Library System staff present oral and written reports on their activities.

Birtell reported on her visits with library boards; her plans to do follow-up visits with ESLS information for library boards. She is preparing for strategic planning in 2015 with some help from WILS. She is working on an ESLS Budget 101 presentation to help illustrate how the library system is funded. She is also meeting with Mead Public Library staff on the resource library contract.

12. Next meeting: August 25, 2014 - LSTA grants

13. Adjourn

Baumann/Szatkowski moved to adjourn. Motion carried on voice vote. Meeting adjourned at 5:58 p.m.