

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department
Highway Division
1211 N 23 Street
Sheboygan WI 53081

August 4, 2014

Called to Order: 9:00 A.M.

Adjourned: 10:09 A.M.

MEMBERS PRESENT: Richard Bemis, Jim Glavan, Jack Van Dixhorn, Mark Winkel, and Charlie Conrardy

OTHERS PRESENT: Greg Schnell, Charles Sweet, Aaron Brault, Ron Burrows, Mindy Smith, Sue Reichelt, Lee Kunze, Bryan Olson, and Ann Gottowski

The Sheboygan County Transportation Committee convened at 9:00 a.m. Chairman Bemis presiding. Chairman Bemis noted that the meeting was posted on July 31, 2014 at 2:08 p.m. in the lobby of the Administration Building in compliance with the open meeting law.

Supervisor Conrardy made a motion and Supervisor Winkel seconded the motion to approve the July 10, 2014 minutes as presented. Motion carried.

Supervisor Conrardy made a motion and Supervisor Van Dixhorn seconded the motion to approve the Transportation Department vouchers. Motion carried.

Ron Burrows indicated the ramp is wonderful and is wondering when the gate will be fixed. Charles Sweet indicated the gate should be fixed this week.

Greg Schnell indicated there will be a 5 year capital plan meeting the week of August 4th. Supervisor Conrardy made a motion and Supervisor Glavan seconded the motion to approve the attendance of any member at this meeting. Motion carried.

Supervisor Conrardy made a motion and Supervisor Glavan seconded the motion to approve Resolution No. 11 RE: Authorizing Relocation Order for Property Adjacent to Taylor Drove as presented. Motion carried with Supervisor Bemis voting "NAY".

Burrows FBO update, Mindy Smith indicated fuel sales are up 25,000 gallons from last year and up 12,000 gallons for July. She also indicated EAA and T-28 events went well.

Supervisor Conrardy made a motion and Supervisor Winkel seconded the motion to approve the sublease between Burrow Aviation, LLC and Chris and Sue Reichelt contingent upon the signage be corrected. Motion carried.

Airport Superintendent Sweet explained the desired commercial and industrial hangar lot rate review process. Supervisor Conrardy made a motion and Supervisor Winkel seconded the motion to approve the process change. Motion carried.

Supervisor Winkel made a motion and Supervisor Conrardy seconded the motion to approve Quantum Spatial rate review for lot 3 and 4 row 2 from October 1, 2014 to September 30, 2015, rent \$0.197 per square foot, sewer \$0.04 per square foot, and water \$0.01 per square foot. Motion carried.

Transportation Director Schnell presented the 2015 capital outlay request. Supervisor Conrardy made a motion and Supervisor Winkel seconded the motion to approve the request with the addition of \$20,000 for a truck for the Airport Division. Motion carried.

Transportation Director Schnell advised the committee that the vacant position request was not necessary at this time.

Supervisor Winkel made a motion and Supervisor Conrardy seconded the motion to approve the request from Jamison Stokdyk to utilize CTH "MM" for filming High Beam contingent upon the receipt of the appropriate certificate of liability be submitted prior to filming. Motion carried.

Supervisor Conrardy made a motion and Supervisor Winkel seconded the motion to approve the request for out-of-state travel to Portland Oregon for Essentials of Airport Business Management Workshop for Charles Sweet. Motion carried.

The committee received the 2nd quarter variance report for information.

Airport Superintendent Charles Sweet updated the committee on the T-28 event, discussed the need for yellow lights for vehicles on the airside, and discussed future expansion of the airport.

Supervisor Mark Winkel left the meeting at 10:00 a.m.

Airport Superintendent Charles Sweet discussed the need for a public hearing for the 2015 PGA.

Transportation Director Schnell discussed the status of CTH "DL" and CTH "LS". CTH "DL" needs to be shouldered, painted, and restoration needs to be completed. Silt fence is being installed on CTH "LS" and dirt will start being moved next week.

Motion by Supervisor Conrardy and seconded by Supervisor Glavan to adjourn at 10:09 A.M.

Ann Gottowski
Recording Secretary

Charles Conrardy
Committee Secretary