

ROCKY KNOLL HEALTH CARE CENTER FOUNDATION MINUTES

**Corrected Minutes*

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073
Shah West Conference Room

July 27, 2015

Called to Order: 3:30 PM

Adjourned: 4:30 PM

MEMBERS PRESENT: Charlie Conrardy, Roger, Otten, Dale Pauls, Brian Hoffmann, Bernie Nowicki, Linda Laible, Ron Becker, Rachelle Valleskey

MEMBERS ABSENT: Denis Schmideler, Tim Woodworth

Mr. Conrardy called the meeting to order at 3:30 PM. It was noted that the agenda was posted on July 21st, 2015 at 10:00 AM in compliance with the Open Meeting Law.

Linda Laible stated that the fifth paragraph of the minutes from the June 29th meeting should include the additional wording of "Foundation Committee has agreed to pay for the concrete slab." A motion was made by Bernie Nowicki and seconded by Dale Pauls to approve the minutes of the June 29th, 2015 meeting. Motion carried.

Correspondence - A memorial donation was made in the name of Donna Dekker to be used for the benefit of the residents at Woodland Village. Suggestions received so far from staff members were shared and include: replacing dead tree in courtyard and adding a sign of memorial to Donna, purchasing a computer on wheels for resident use, sprucing up the bathing spa, initiating the "I rocked in Rehab at Rocky Knoll" tee-shirt project. The *board has asked to wait a month to see what other suggestions may come forward. They will continue discussion on this topic at the next meeting. A letter of gratitude was sent to the Dekker family for their generous and thoughtful donation.

Two Foundation fund releases were received. The first request for \$783.18 was for the computer and monitor the *board had agreed to purchase for Woodland Village. Motion made by Brian Hoffmann and seconded by Linda Laible to approve the request. Motion carried. The second request for \$52.40 was for a part for the Bistro Grill. The *board wishes to hold on payment of this request to see if it would be covered by the Insurance claim on the grill.

Charlie presented the *board with a Pavilion design by Groth Design Group. They designed it for Taylor Park in Sheboygan County. It is 30' x 48' equipped with restrooms, electricity and water. The estimated cost is \$200,000. It was suggested and discussed that the *board consider an open air shelter with no bathrooms, approximately 40' x 60' in size. It is felt that restrooms are available in close proximity within the main facility and are not a requirement for the pavilion. A suggestion was brought forth that Habitat for Humanity might consider being involved in the build if the *board purchased the materials and plans. Home Improvement stores such as Menards also sell plans for such shelters that could be considered. Cindy Stevens is asked to google "Park shelters" and bring some ideas to the next meeting.

Pictures were shared with the *board of the 1 North Garden area that has been renovated. Old shrubs were removed, and new plantings and bark have been added. A resident's family donated funds for the plants, as being outdoors surrounded by nature is a special enjoyment for him. Charlie Conrardy suggested that Tim Chisholm price out the addition of one or two elevated garden beds to the open square areas in the center of the garden. These would be accessible for resident use.

Dale Pauls asked to meet with Rachelle on August 18th at 10:00am to discuss potential educational and scholarship opportunities that could be offered by the Foundation. This request prompted a discussion about the need to promote the specific reasons (projects, scholarships...) we are soliciting or raising funds for, rather than asking for general contributions to support the Foundation. People are more apt to donate generously to a specific project that is of personal importance to them as opposed to donating to the general fund of an organization. With this in mind, the **board* will continue to focus on selecting and promoting its long-term projects and goals.

In Tim Woodworth's absence, the **board* reviewed the Financial report. Ron Becker made a motion to accept the report, seconded by Brian Hoffmann, motion carried. The *board* asked that more detail be added to the items listed in the report to better understand the Foundation's financial position when considering funding requests, etc. Charlie Conrardy stated that he will meet with Tim and share this request. It was noted that the **board* is still waiting for an invoice on the concrete slab poured in the front of the building. Tim was assigned this responsibility at the last meeting, and had agreed to break out the cost once he got the bill from the County for the work done at Rocky Knoll. He will be asked to bring this figure to the next meeting.

A concern was brought up at the last meeting regarding any liability the Foundation may have in regards to items it donates to Rocky Knoll. Corporation Counsel, Carl Buesing was contacted and his response was shared with the *board*. He stated that once the Foundation donates an item to the facility, the **Foundation* carries no liability either as an organization or individually. He advised that there is no need for the Foundation or its individual members to be bonded. The *board* was satisfied with his advice on this issue.

Linda Laible shared with the **board* that she had done some research of other skilled nursing facilities to learn what they had to offer that Rocky Knoll may benefit from adding to their current menu of services and amenities. Some of the services included: Wi-Fi, Baking classes, Indoor walking path, Fish tanks, and an Open courtyard. These may offer opportunities for future consideration.

Dale Pauls asked Rachelle to check with Leading Age and WACH to inquire what other Foundations are doing to raise funds. Dale also suggested soliciting past donors for funds; adding that those who have contributed previously, may be willing to support a new endeavor once they knew of the need and the purpose. Discussion on this topic will continue at the next meeting.

The next Foundation meeting date is yet to be determined as several members are not able to attend August 24th or August 31st. Charles Conrardy suggested a meeting in mid-September and will confirm a date when arranged.

Brian Hoffmann made a motion to adjourn, seconded by Dale Pauls. Motion carried. The meeting was adjourned at 4:30 pm.

Cindy Stevens
Recording Secretary