

## **SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING**

Sheboygan County Health and Human Services Department  
1011 North 8<sup>th</sup> Street  
Sheboygan, WI 53081  
Room 413

**June 5, 2012**

**Called To Order: 8:21 A.M.**

**Adjourned: 10:15 A.M.**

**MEMBERS PRESENT:** Supervisor Peggy Feider – Chair, Supervisor Kris Wheeler – Vice Chair, Supervisor Vernon Koch – Secretary; Supervisor Brian Hoffmann, Supervisor Roger Otten, Supervisor Jacob Van Dixhorn, Mr. Curtiss Nyenhuis, and Mr. Eldon Burg

**MEMBERS ABSENT:** Ms. Barbara Dodge

**ALSO PRESENT:** Tom Eggebrecht, Elizabeth Mahloch, Dale Hippensteel, Carol Bukovic, Dale Deterding, Kim Pagel, Linda Knebel, County Administrator Adam Payne, Corporation Counsel Carl Buesing, and Assistant Corporation Counsel Natasha Torry-Morgan

Supervisor Feider called the meeting to order at 8:21 a.m.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

The Health and Human Services Department received an e-mail noting that the amended agenda for the June 5, 2012 meeting of the Health and Human Services Committee was posted on June 1, 2012, at 11:30 a.m., in compliance with the Open Meeting Law.

### **ANNOUNCEMENTS AND CORRESPONDENCE**

Tom Eggebrecht thanked Supervisor Feider, Mr. Burg, and Mr. Nyenhuis for attending the spring Wisconsin County Human Services Association conference. Tom informed the Committee that the Wisconsin County Human Services Association proposal for Human Services redesign was put to an advisory vote at the conference. Fifty-two (52) percent of the counties voted in favor of the proposed redesign. Tom will keep the Committee updated as more information is received on this topic.

Tom Eggebrecht informed the Committee that staff from Outpatient Services participated in a mock crisis exercise on June 4, 2012 for quality assurance/quality improvement purposes. This exercise also included staff from county law enforcement departments and Aurora Sheboygan Memorial Medical Center.

Tom Eggebrecht informed the Committee that at the next meeting, he will be bringing to the Committee a Vacant Position Analysis for a mental health case management position. A Vacant Position Analysis for a RN/Case Manager was previously approved by the Committee and the Human Resources Committee. The Department went through a recruitment process but was unable to fill this position. In follow-up and conversing with Dale Hippensteel, one Public Health Nurse will provide injections as well as health assessments and promotion activities under the nursing component of the job, which would leave the opportunity to fill a case management position.

Tom Eggebrecht informed the Committee that the Senior Picnic will be held on July 18, 2012 at South High School and that staff from the Aging and Disability Resource Center will be soliciting donations for the Senior Picnic. Details on the Senior Picnic will be made available to the Committee once they are finalized.

Tom Eggebrecht informed the Committee that at the conclusion of the next Health and Human Services Committee, Committee members will have the opportunity to tour the Lakeshore Community Health Center Dental Clinic, which is located at 1931 North 8<sup>th</sup> Street in Sheboygan.

Elizabeth Mahloch informed the Committee the Job Center lease is finalized and will be going before the Property Committee at their meeting this evening. This is a five-year lease.

Supervisor Feider informed the Committee that she received the current quarterly variance report from the Finance Department if anyone is interested in reviewing this report.

#### **REVIEW AND APPROVE MINUTES: May 15, 2012**

Supervisor Koch moved and Supervisor Otten seconded to approve the minutes of the May 15, 2012 Health and Human Services Committee Meeting. Motion carried unanimously.

#### **REPORT ON STATE COURT OF APPEALS DECISION IN THE MATTER OF HELEN E. F. – Natasha Torry-Morgan and Carl Buesing**

Corporation Counsel Buesing provided information to the Committee on the State Court of Appeals Decision in the Matter of Helen E. F. The State Court of Appeals Decision is that any person who is detained under Chapter 55 and does not have a psychiatric illness cannot be placed on a psychiatric unit.

Assistant Corporation Counsel Torry-Morgan who represents the County for all Chapter 55 and Chapter 51 cases informed the Committee that with his ruling, the question is where are people who are detained under Chapter 55 placed since they cannot be admitted to a psychiatric unit. Assistant Corporation Counsel Torry-Morgan is responsible for petitioning Chapter 51 and Chapter 55 cases on behalf of the Department. In the spirit of cooperation, the Department and Rocky Knoll Health Care Center are working together to have people detained under emergency Chapter 55 housed at Rocky Health Care Center, but this is still a work in process. Law enforcement should not be determining whether someone has Alzheimer's. With this ruling, it is not clear what is going to happen to people detained under Chapter 55 going forward. The Sheboygan County Chapter 51/55 Crisis Response Workgroup, which consists of staff from this Department, law enforcement, Rocky Knoll, Mobile Crisis, and Aurora Sheboygan Memorial Medical Center are looking at specific resources where these people can be admitted since with this ruling, they cannot be placed in a psychiatric unit.

#### **INTERAGENCY PROGRAM FOR THE INTOXICATED DRIVER (IPID) COMMITTEE PUBLIC INFORMATION CAMPAIGN – Linda Knebel**

Linda Knebel is an Alcohol and Other Drug Assessor at the agency. Linda is a member of the Interagency Program for the Intoxicated Driver (IPID) Committee. Linda presented background and historical information on the development of the Interagency Program for the Intoxicated Driver Committee. The specific objective of the Committee is the complete integration of services involving the educational process, the interview process, and the evaluation, treatment, driver licensing and the follow-up process, so that they complement each other and enhance the total effort toward lasting behavioral change.

Linda explained the outreach efforts of the Committee to promote Safe Ride and drinking responsibly. One effort was that Sheboygan County schools were asked to submit posters on the ramifications of drinking and driving. Sheboygan Christian High School was the only school that submitted posters. Winners were chosen and received prizes through donations the Committee received primarily from attorneys. These posters will be displayed on billboards along major highways in Sheboygan County. Linda brought these posters to the last Interagency Program for the Intoxicated Driver Committee Meeting. Interest was expressed by other members to receive copies of these posters so they can display them in their communities, thus these posters potentially could be seen statewide. Linda showed the Committee members the posters that students from Sheboygan Christian High School submitted for this outreach effort.

#### **CONSIDERATION OF VEHICLE PURCHASE(S) UNDER THE STATE 5310 PROGRAM – Dale Deterding**

In early May, Dale Deterding received an email from the Department of Transportation that Care Wisconsin, a Family Care provider, was going to return buses to the Department of Transportation as they were getting out of the transportation business. The email indicated the Department of Transportation was making these buses available to counties with a 20% match from the counties. Dale submitted a letter of interest. The Department of Transportation responded to Dale over the Memorial Day holiday indicating they have two buses available for Sheboygan County. Since that time, the Health and Human Services Department has determined that the operational expense of the vehicles would make acquisition unfeasible. Dale will be contacting the Department of Transportation that Sheboygan County will not be purchasing these buses and no action is needed by the Committee.

Discussion ensued on the needs of transportation for residents in the rural areas of Sheboygan County.

#### **UPDATE ON THE 2013-2016 W-2 REQUEST FOR PROPOSAL – Elizabeth Mahloch**

Elizabeth Mahloch distributed a memo facilitated by the Wisconsin Counties Association and signed by Directors of 32 counties to the elected officials of the State of Wisconsin indicating their concerns of the W-2 Request for Proposal and requesting the State of Wisconsin immediately suspend the current Request for Proposal for Wisconsin Works (W-2) and Related Programs. The memo also requested that work begin to build a new W-2 Request for Proposal that fulfills the following objectives:

- Obtain input from all stakeholders involved in the W-2 Program to ensure that the future W-2 Request for Proposal will not jeopardize existing job centers, existing public/private partnerships, and existing public/private partnerships, and existing integrated service delivery systems.
- Allows for greater flexibility on how W-2 consortia areas are formed to ensure that current W-2 providers could select their partners and form geographic areas that would capitalize on efficiencies that already exist within many consortia and public/private partnerships.
- Implements a different payment and reimbursement methodology and a more flexible administrative structure, to allow both private and public entities to successfully compete to run these important programs.
- Sets realistic timeframes for agencies to respond to the new Request for Proposal realizing that if major structural changes are proposed, comprehensive planning needs to occur before responses can be written and submitted.

Elizabeth will keep the Committee updated as she receives information on the W-2 Request for Proposal.

**REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) FOR ALCOHOL AND OTHER DRUG ABUSE (AODA) COUNSELOR II – Division of Community Programs and Elder Services**

Tom Eggebrecht presented to the Committee a Vacant Position Analysis (VPA) for Alcohol and Other Drug Abuse (AODA) Counselor II and explained the necessity of filling this position.

After discussion and questions were answered, Mr. Burg moved and Supervisor Koch seconded to approve the Vacant Position Analysis (VPA) for Alcohol and Other Drug Abuse (AODA) Counselor II and forward this request to the Human Resources Committee for their consideration. Motion carried unanimously.

**REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) FOR A LIMITED TERM EMPLOYEE (LTE) ADMINISTRATIVE SERVICES SUPPORT – Kim Pagel**

Kim Pagel presented to the Committee a Vacant Position Analysis (VPA) for a Limited Term Employee (LTE) Administrative Services Support and explained the necessity of filling this position.

After discussion and questions were answered, Mr. Nyenhuis moved and Supervisor Wheeler seconded to approve the Vacant Position Analysis (VPA) for a Limited Term Employee (LTE) Administrative Services Support and forward this request to the Human Resources Committee for their consideration. Motion carried unanimously.

**REPORT ON HEALTH AND HUMAN SERVICES ADMINISTRATIVE SERVICES OPERATIONAL REVIEW – Tom Eggebrecht and Carol Bukovic**

Tom Eggebrecht explained the purpose of an Operational Review of Administrative Services to the Committee. Tom informed the Committee that a Request for Proposal was sent out, and that Baker Tilly is being chosen to complete the Operational Review. Baker Tilly's plan is to start the Operational Review in July and have final recommendations by the end of October. The Operational Review will be looking at the support that is required for all Department programs and efficiency measures for those supports. This Review was approved earlier as part of the budget process, but the final cost is still in negotiation with Purchasing Agent Bernie Rammer.

The Request for Proposal and Baker Tilly's response to the Request for Proposal will be sent to the Committee for their review.

Supervisor Wheeler left at 10:10 a.m.

**REVIEW AND APPROVE APRIL 2012 FINANCIAL STATEMENT – Carol Bukovic**

Due to time constraints, this item was tabled until the next Health and Human Services Committee Meeting.

**REVIEW AND APPROVE VOUCHERS**

Mr. Nyenhuis moved and Supervisor Koch seconded to approve the expense vouchers as presented. Motion carried unanimously.

**APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS**

None.

#### **PUBLIC INPUT ON AGENDA ITEMS**

None.

#### **PUBLIC INPUT ON NON-AGENDA ITEMS**

None.

#### **REQUEST FOR FUTURE AGENDA ITEMS**

- Purchase of Service Vendor Review
- Revisit 2010 Goals and Objectives for the Health and Human Services Department
- Update on the Deputy Director Position
- Update on Concealed Carry Weapon Bill
- Update on Funding Cuts to Medicaid, BadgerCare, and Family Care

#### **ADJOURNMENT**

At 10:15 a.m., Supervisor Van Dixhorn moved and Supervisor Koch seconded to adjourn the Health and Human Services Committee Meeting. Motion carried unanimously.

Julie Schaefer  
Recording Secretary

Vernon Koch  
Committee Secretary