

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Health and Human Services Department
1011 North 8th Street
Sheboygan, WI 53081
Room 413

December 1, 2015

Called To Order: 8:32 A.M.

Adjourned: 10:41 A.M.

MEMBERS PRESENT: Supervisor Vern Koch – Chair; Supervisor Brian Hoffmann – Vice Chair; Supervisor Jacob Van Dixhorn – Secretary; Supervisor Roger Otten, Supervisor Jim Baumgart, Supervisor Henry Nelson, and Mr. Curtiss Nyenhuis

MEMBERS ABSENT: Ms. Peggy Feider and One Citizen Representative

ALSO PRESENT: Tom Eggebrecht, Tim Gessler, Scott Shackelford, Shannon Otten, Marie Seger, Jessica Busch, Allie Iserloth, Mike Huck, Abigail Roerdink, and Colleen Homb

Supervisor Koch called the meeting to order at 8:32 a.m.

Supervisor Koch informed the Committee that Ms. Feider is excused from today's meeting.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the December 1, 2015, meeting of the Health and Human Services Committee was posted on November 25, 2015 at 3:05 p.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: November 17, 2015 HEALTH AND HUMAN SERVICES COMMITTEE MEETING MINUTES

Supervisor Otten moved and Mr. Nyenhuis seconded to approve the minutes of the November 17, 2015 Health and Human Services Committee Meeting. Motion carried unanimously.

ANNOUNCEMENTS

Tom Eggebrecht welcomed Mike Huck, Abigail Roerdink, and Colleen Homb of Lakeshore CAP who will be presenting information on Lakeshore CAP at today's Committee meeting.

Tom Eggebrecht welcomed Jessica Busch and Allie Iserloth and their supervisor, Marie Seger, Jessica and Allie are the Department's Information and Assistance Specialists and will also be providing information at today's Committee Meeting. They have been providing Information and Assistance services for six months.

Tom Eggebrecht informed the Committee of grant application opportunities to enhance the Department's service array. These include improving services for families who have been referred to Child Protective Services but those referrals have been screened out, which is being facilitated by Lakeshore CAP; making contact with first-time parents which is being facilitated by United Way; and improving parent education services, which is being facilitated by the Family Resource Center.

Tom Eggebrecht informed the Committee that Wisconsin Attorney General Brad Schimel, along with other health care provider organizations, municipal government leaders, and law enforcement agencies will be kicking off a major public awareness and prevention campaign aimed at educating Wisconsin communities about the dangers of prescription painkiller abuse. The Department will be providing support for local awareness materials.

Tom Eggebrecht informed the Committee that the Drug Treatment Court process is moving along and the plan is to finalize a treatment services contract soon.

Tom Eggebrecht informed the Committee that the Aging and Disability Resource Center will be undergoing some remodeling to add a new doorway for meal site participants.

Tom Eggebrecht informed the Committee that on November 30, 2015, the Department submitted a grant application in the area of trauma informed care. An announcement will be made in January 2016 if the Department is awarded the grant.

Tom Eggebrecht informed the Committee that in regards to our 53.10 grant application, word has been received that two vehicles will be received instead of the five that were initially requested.

Tom Eggebrecht updated the Committee on the compensation appeals process as a result of the Gallagher Study.

Tom Eggebrecht informed the Committee that the two Limited Term Employees in the Social Services Division will be released by the end of the year as social workers are returning to work.

Tom Eggebrecht informed the Committee there is an Opioid Summit occurring today in Room 372. This is an all-day symposium on the opioid epidemic from a Public Health perspective.

PUBLIC INPUT

None.

PRESENTATION ON LAKESHORE CAP AND COMMUNITY RESPONSE PROGRAM – Mike Huck

Mike Huck is the Executive Director of Lakeshore CAP. He informed the Committee that Lakeshore CAP provides a Community Response Program which works with families who need a little extra support in caring for their children. This program is designed to work with families by helping find the community resources, services, supports, and opportunities that will address each family's identified needs and goals. Families are enrolled in the program for a period of five months. This program is currently being offered in Manitowoc and Door counties. The program is overseen by staff, Abigail Roerdink. This program is supported by a grant through the Wisconsin Child and Abuse Prevention Board.

Mike would like to expand this program to Sheboygan County and is currently working on a grant application to make this happen. In Sheboygan County, the focus of this program would be on families who have been referred to Child Protective Services and were screened out. Mike would locate Lakeshore CAP staff in Sheboygan County and these staff would work closely with our Department staff. There would be a contractual agreement between Lakeshore CAP and this Department via a Memorandum of Understanding to help support the grant application.

Also, Mike would like a representative from the Health and Human Services Committee to serve on the Lakeshore CAP Advisory Board. The term would begin in May 2016. There are six meetings a year.

PRESENTATION ON HEALTH AND HUMAN SERVICES INFORMATION AND ASSISTANCE SERVICES – Jessica Busch and Allie Iserloth

Tom Eggebrecht reoriented the Committee on the development of Information and Assistance Services at the Department. The primary reason was that as a result of the Community Conversation on Mental Health, many people stated they were coming up against too many closed doors and it was difficult to navigate through the systems to get the help that was needed.

The Information and Assistance Services program has been in effect for six months now. Jessica Busch and Allie Iserloth provide Information and Assistance Services. Their primary responsibilities are assessing needs to provide appropriate resources; helping consumers navigate systems; coordinating with Health and Human Services staff; and communicating with outside agencies.

Contacts have steadily increased over the last six months. The main source of referrals comes from either phone calls or consumers walking into the Department. Calls regarding housing/rental assistance are the most frequent type of calls received.

Jessica and Allie also provide back-up on-call services for Outpatient Services and have been trained in the Mental Health Functional Screening process.

Tom Eggebrecht acknowledged Marie Seger in assisting in getting this program up and running. This program is modeled after the Information and Referral program at the ADRC.

Tom also informed the Committee that he is looking at reclassifying Allie's position from a paraprofessional to a Human Services Professional position and will bring that back to the Committee at a future meeting for consideration.

CONSIDERATION OF VACANT POSITION REQUEST/HOURLY POSITION FOR A VETERANS SERVICE SPECIALIST – CVSO Charlene Cobb

CVSO Charlene Cobb presented a Vacant Position Request/Hourly Position for a Veterans Service Specialist and explained the necessity of filling this position.

After questions were answered, Supervisor Hoffmann moved and Mr. Nyenhuis seconded to approve the Vacant Position Request/Hourly Position for a Veterans Service Specialist. Motion carried with Supervisor Otten voting "nay."

CONSIDERATION OF VACANT POSITION REQUEST/HOURLY POSITION FOR AN ECONOMIC SUPPORT SPECIALIST – Tim Gessler

Tim Gessler presented a Vacant Position Request/Hourly Position for an Economic Support Specialist and explained the necessity of filling this position.

After questions were answered, Supervisor Van Dixhorn moved and Supervisor Hoffmann seconded to approve the Vacant Position Request/Hourly Position for an Economic Support Specialist. Motion carried unanimously.

CONSIDERATION OF VACANT POSITION REQUEST/HOURLY POSITION FOR A SECRETARY I – Shannon Otten

Shannon Otten presented a Vacant Position Request/Hourly Position for a Secretary I and explained the necessity of filling this position.

After questions were answered, Supervisor Baumgart moved and Supervisor Nelson seconded to approve the Vacant Position Request/Hourly Position for a Secretary I. Motion carried unanimously.

CONSIDERATION OF FINANCIAL STATEMENT FOR YEAR-TO-DATE SEPTEMBER 30, 2015 – Shannon Otten

Shannon Otten presented the financial statement for year-to-date September 30, 2015.

After questions were answered, Mr. Nyenhuis moved and Supervisor Hoffmann seconded to approve the financial statement for year-to-date September 30, 2015. Motion carried unanimously.

REVIEW AND APPROVE VOUCHERS

After questions were answered, Supervisor Van Dixhorn moved and Supervisor Hoffmann seconded to approve the expense vouchers as presented. Motion carried unanimously.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

Supervisor Baumgart moved and Supervisor Hoffmann seconded to approve the following Committee members' attendance at the following meeting:

- **December 9, 2015:** Human Resources Committee Meeting – Any Committee member who wishes to attend.

Motion carried unanimously.

REQUEST FOR FUTURE AGENDA ITEMS

Update on Economic Support services.

ADJOURNMENT

At 10:41 a.m., Supervisor Baumgart moved and Supervisor Nelson seconded to adjourn the December 1, 2015 Health and Human Services Committee Meeting. Motion carried unanimously.

Julie Schaefer
Recording Secretary

Jacob Van Dixhorn
Committee Secretary