

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway, Plymouth, WI 53073
West Conference Room

January 12, 2016

Called to Order: 9:00 AM

Adjourned 9:48 AM

MEMBERS PRESENT: Supervisor Charles Conrardy; Supervisor Al Bosman; Supervisor Brian Hoffmann; Supervisor Richard Bemis

MEMBERS ABSENT: Supervisor Roger Otten, Chairperson

ALSO PRESENT: Rachelle Valleskey, Rocky Knoll Administrator; Jeremy Fetterer, Accountant; Aaron Brault, Director of Planning and Conservation; Violet Feldmann - Public, Ken Plummer-Public

Supervisor Conrardy called the meeting to order at 9:00 AM. It was noted the agenda was posted on January 8, 2016 at 11:25 a.m. in compliance with the Open Meeting Law.

A motion was made by Supervisor Bemis and seconded by Supervisor Bosman to approve the minutes of the Health Care Center meeting from December 22, 2015. Motion carried.

Aaron Brault, Director of Planning and Conservation addressed the committee with a proposal to create a Single Track Mountain Bike trail(s) in the excess land owned by the County at Rocky Knoll (30 acres). There would be no cost to the County as trails are normally created and maintained by local clubs and volunteers. The only possible cost would be to help with the design and layout, but no cost would be incurred at Rocky Knoll. Discussed charging a nominal fee to use the trail, similar to what is done in other parks. Money generated could be split, half to the Rocky Knoll Foundation and the other half to be used for trail maintenance. Mr. Brault also shared drafts of potential trails which can be changed, nothing is concrete. Committee members were in favor of this idea, and Mr. Brault will be placed on the Rocky Knoll Foundation agenda on January 25th to give a presentation to them also.

Ms. Valleskey had the following announcements regarding the facility:

- **Census** – Current in-house 132; with 2 pending admissions and 1 discharge
- **All Staff Meetings** – Planning mid-February all staff meetings that will include a review of the 2015 accomplishments and survey preparation. A Sheboygan County MEG deputy will also be in attendance to present on Drug Abuse awareness.
- **Smoke Free Campus** – Attending a meeting with Human Resources and the Wellness Committee to discuss appropriate steps to take in making Rocky Knoll a smoke free campus in the year 2016. The State of Wisconsin has provisions in place to continue to allow the residents who currently smoke to continue to smoke, but future admissions are banned from smoking on campus. Plans are to roll out the initiative with emphasis on health as well as to offer smoking cessation to employees.
- **Seasonal Employee** – We are bringing in Bob Ostermann as a seasonal employee on an as needed basis in the Maintenance department to assist with snow removal, salting and shoveling. Bob is a retired from Rocky Knoll employee. This is a three week position that will be advantageous to us, as we are in the process of hiring a new employee to the department and this will help bridge the gap.
- **2016 Winter Symposium (formerly called Public Policy Forum)** – This conference is held in Madison each year and includes State Capital Legislative visits. In addition, this

year there will be an emphasis on the implementation of the IMPACT Act for skilled nursing facilities. IMPACT stands for Improving Medicare Post-Acute Care Transformation Act. The second day will discuss “hot topics” in the regulatory environment. The Administrator, Director of Nursing and one County Board Supervisor were budgeted to attend in 2016. This conference is scheduled for March 1-2, 2016. Please think who would like to attend as it will be discussed again at the next meeting, or once information is received.

- **Self-reports to State** – Two reports were sent in; one report of potential caregiver misconduct and the other report of a resident to resident altercation.

There was no travel for approval.

Jeremy Fetterer presented details on two budget adjustments to be made to place the dollars in the correct accounts. The first is for the Lift Station rebuild and the other is to correctly classify the purchases made with the \$55K bequeathed to Rocky Knoll. A motion was made by Supervisor Bemis and seconded by Supervisor Hoffmann to approve the request as presented and forward to Finance Committee for their approval. Motion carried.

Accounts Payable Vouchers were reviewed. A motion was made by Supervisor Bemis and seconded by Supervisor Bosman to approve the vouchers. Motion carried.

Public comment was received.

A motion was made by Supervisor Bemis and seconded by Supervisor Bosman to adjourn the meeting at 9:48 a.m. Motion carried and meeting adjourned.

Angie Iserloth
Recording Secretary