

## **SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES**

Sheboygan County Courthouse  
615 North Sixth Street  
Sheboygan, WI  
Building Services Conference Room

**January 19, 2016**

**Called to Order: 4:30 pm**

**Adjourned: 5:15 pm**

**PRESENT:** Jim Glavan, Chairman; Tom Epping, Vice Chairman; Bob Ziegelbauer, Secretary; Brian Hilbelink, Henry Nelson, Members.  
**OTHERS PRESENT:** Adam Payne; Carl Buesing; Tom Anhalt; Steve, Reed & Ryan Schmitt; Anton Doneff; Paul Steinbrecher – SMI; Jim Schuessler - SCEDC; Jim TeBeest, Gail Ulezelski, Building Services.

### **CALL TO ORDER**

Called to order by Chairperson Glavan at 4:30 PM.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

Posted January 15, 2016 at 2:00 PM.

### **APPROVAL OF MINUTES**

Property Committee – Regular Meeting – January 5, 2016 @ 4:30 PM – Moved by Supervisor Epping/seconded by Supervisor Nelson to approve minutes; motion carried.

### **REVIEW AND APPROVE VOUCHERS**

Moved by Supervisor Epping/seconded by Supervisor Ziegelbauer to approve vouchers as presented; motion carried.

### **CORRESPONDENCE**

Salvation Army requests to use Pennsylvania Avenue parking lot March 19 & 20, 2016 for their 100<sup>th</sup> year anniversary celebration. Committee consensus ok for them to use parking lot as it a Saturday and Sunday and not a conflict.

### **BUILDING SERVICES**

- Consideration of Request to Purchase/Lease/Obtain Easement Over a Portion of Taylor Park/Veterans Memorial – Steve Schmitt, Jos. Schmitt & Sons presented request for access over 0.44 acre of County-owned property to 6.82 acre proposed development area.

Supervisor Hilbelink arrived at 4:35 pm.

Anton Doneff, Doneff Co. explained the \$5.3 million project consists of five 16 (1- 2 bedrooms) unit buildings which they will own and manage on property purchased with north portion of Sunny Ridge.

Adam Payne, County Administrator supports the development and explained the project was tweaked from the initial design presentation to increase distance from the Veterans Memorial.

Carl Buesing, Corporation Counsel noted a land transaction requires full County Board approval. He explained the County holds operating agreements with the Veterans Memorial Committee and the Sheboygan County Historical Museum; both should be contacted and made aware of the potential development. He suggested the parcel in question be surveyed as to its relation to the Memorial.

Following discussion, it was moved by Supervisor Epping/seconded by Supervisor Hilbelink to request Corporation Counsel draft a resolution to be brought back at the next Property Committee meeting (for review), for the sale of property with terms and conditions negotiated by the County Administrator; motion carried.

- Consideration of Request to Post, Fill and Hire LTE Summer Help – Moved by Supervisor Nelson/seconded by Supervisor Ziegelbauer to approve request and forward to Human Resources Committee to hire three (3) LTE summer help employees; motion carried.
- Consideration of Project Updates –
  - Information Technology Computer Room – remodeling room as equipment has downsized. Approved by Finance Committee; TeBeest managing project.
  - Taylor Park Shelter – Bid awarded to A. Chappa Construction; waiting on weather.
  - University of Wisconsin Sheboygan Water Main Replacement – Bidding soon; construction to begin after May graduation.

#### **UW CAMPUS**

- Consideration of Fine Arts Building Renovation and Addition – Dan Anhalt noted potential donor requesting architect renderings. Moved by Supervisor Epping/seconded by Supervisor Hilbelink to allocate up to \$1,500 to cover cost of renderings; motion carried.

#### **APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS**

- Moved by Supervisor Epping/seconded by Supervisor Nelson to approve Supervisor Ziegelbauer's attendance at the January 13, 2016 Finance Committee meeting; motion carried.
- Moved by Supervisor Nelson/seconded by Supervisor Ziegelbauer to approve Supervisor Epping's per diem for attendance at the January 25, 2016 W.C.A. County Board Organizational Meeting in Stevens Point; motion carried.

#### **DATE / TIME / LOCATION OF NEXT MEETING**

**Tuesday – February 2, 2016 at 4:30 PM**  
**Courthouse Annex Building – Building Services Conference Room**  
615 North 6<sup>th</sup> Street – Sheboygan, WI

#### **ADJOURNMENT**

Moved by Supervisor Ziegelbauer/seconded by Supervisor Epping to adjourn; motion carried, meeting adjourned.

Respectfully Submitted,

Gail Ulezelski  
Recording Secretary

Robert Ziegelbauer  
Secretary