

ROCKY KNOLL HEALTH CARE CENTER FOUNDATION MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073
Shah West Conference Room

January 25, 2016

Called to Order: 3:30 PM

Adjourned: 4:18 PM

MEMBERS PRESENT: Charlie Conrardy, Roger Otten, Ron Becker, Tim Woodworth, Brian Hoffmann, Rachelle Valleskey

MEMBERS ABSENT: Linda Laible, Dale Pauls, Denis Schmideler, Bernie Nowicki

OTHERS PRESENT: Aaron Brault, Tim Chisholm

Mr. Conrardy called the meeting to order at 3:30 PM. It was noted that the agenda was posted on January 12th, 2016 at 11:00 AM in compliance with the Open Meeting Law.

Motion made by Ron Becker and seconded by Tim Woodworth to approve the minutes of the November 23rd, 2015 meeting. Motion carried.

Aaron Brault, Director of Planning & Conservation Sheboygan County, made a presentation to the group for a proposal to construct mountain bike trail(s) on the property of Rocky Knoll. Aaron had already presented the proposal to the Healthcare Committee for consideration and wanted to get the Foundation's response and feel for the possibility. Aaron is an avid mountain biker and feels that the terrain of Rocky Knoll's property would lend itself quite well to the project. He is also convinced that it would be well received by the growing mountain biking community. The trails would not interfere with any of the activities of Rocky Knoll; but instead would provide an additional amenity for the use of the property. They would promote goodwill and awareness between the community and Rocky Knoll. A self-serve trail fee could be charged and the funds would be funneled through the Foundation for maintenance. Any extra would go to the Foundation. The board members responded quite positively to the idea and look forward to hearing more about it as the proposal progresses.

There were no correspondences to report.

Cindy reported that the new wall mounted hair dryers had been purchased for the Beauty Shop renovation as approved at the last meeting. Tim reports that the hair dryers will be installed, the plumbing fixed and the walls painted within the next couple weeks. Deb Jacoby is working with Tim on upgrading the cabinets to complete the renovation. The residents will be very pleased with the new accommodations in the Beauty Shop.

Tim Woodworth presented the Financial report for December 2015. It was suggested that the Chapel account be re-named "Spiritual Services" and by doing so, the donors intent of supporting religious activities will continue to be honored while opening up the use of this fund for present day needs. Tim also mentioned that the "Christmas" donation account continues to grow – it is currently \$7946.40. This fund should be used to create a more meaningful and fun Christmas for the residents. We have had an overwhelming response of groups donating items for the Christmas gift bags that we put together for every resident, that Life Enrichment has not had to purchase Christmas "gifts" the past couple years. Deb Jacoby tends to use the money from her department budget for entertainment, food and decorations during the Holidays instead of using the funds from the Christmas donations that go through the Foundation. Rachelle agreed to discuss this with Deb and see if there are some bigger price tag items that would

benefit the residents during the Holiday season and beyond that could be purchased from the Foundation's Christmas account. Ron Becker made a motion, seconded by Brian Hoffmann to approve the Financial report. Motion carried.

Cindy presented the board members with quotes for two blanket warmers that would suit the needs at Woodland Village and come in under the \$5000.00 price tag that was suggested at the last meeting. The larger unit is refurbished, comes with a 6 month warranty on parts and would hold approximately 30 blankets - \$4262.00. The smaller unit is new, comes with a one-year warranty on parts and labor, and would hold approximately 15 blankets - \$5100.00. Following some discussion, the board decided to have Cindy turn over this project to Bernie Rammer, the County purchasing agent. Roger Otten made a motion to approve the purchase of the refurbished unit or something similar that Bernie might find in an amount not to exceed \$4300.00. Tim Woodworth seconded the motion, and motion carried. Cindy will give Bernie the quotes she has gotten and ask him to finalize a purchase.

A post-election of Trustees was held. Brian Hoffmann made a motion that Charlie Conrardy, Ron Becker, and Bernie Nowicki be elected to serve another three year term. Roger Otten seconded the motion. Motion carried.

Post-election of Officers followed. Charlie Conrardy agreed to serve as the President for the remainder of the year and Linda Laible had agreed (by phone previous to the meeting) to serve as Secretary for the remainder of the year. Tim Woodworth made a motion to elect said officers, Brian Hoffmann seconded. Motion carried.

Rachelle and Dale have been working on outlining a Continuing Education Scholarship Program to be administered through the Foundation. Rachelle had gathered information from other facilities that have such a program. She asked Cindy to use the applicable pieces of their information to write a proposed Policy and Application form that would guide the program in the direction she and Dale envision the Foundation offering. Members received a copy of the drafted Policy and application form to review for discussion at our next meeting.

Roger Otten made a motion to adjourn, seconded by Ron Becker. Motion carried. The meeting was adjourned at 4:18pm.

The next Foundation Meeting will be February 22nd, 2016 at 3:30 pm at Rocky Knoll Health Care Center in the Shah West Conference room.

Cindy Stevens
Recording Secretary