

**VETERANS SERVICE COMMISSION**

Veterans Service Office  
Courthouse Annex, 615 North 6<sup>th</sup> Street  
Sheboygan WI

**January 11, 2016**

**Called to order: 1:06 PM**

**Adjourned: 1:20 PM**

MEMBERS PRESENT: Secretary Konrad Kaczkowski, Commissioner Buck Wendorf, and CVSO Charlene Cobb.

MEMBERS ABSENT: Chairman David Williams.

**CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

The agenda for this meeting was posted by the County Clerk's Office on 1/5/16 @ 12:15 PM.

**APPROVAL OF MINUTES**

Motion made by Mr. Kaczkowski, to accept the November minutes seconded by Mr. Wendorf. Motion carried.

**OFFICE ACTIVITY REPORT**

Mr. Wendorf briefed committee on completed applications and status on the pending ones.

**NEW BUSINESS**

Discussed the lifetime amount authorized for participants and notification procedures..

**NEXT MEETING DATE**

Monday, February 8, 2016, 1:00 pm; at Veterans Service Office, Courthouse Annex, 615 N 6<sup>th</sup> St, Sheboygan.

Respectively submitted,  
*Charlene K Cobb*  
Charlene K Cobb  
Sheboygan County  
Veterans Service Officer