

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Health and Human Services Department
1011 North 8th Street
Sheboygan, WI 53081
Room 413

February 2, 2016

Called To Order: 8:31 A.M.

Adjourned: 9:34 A.M.

MEMBERS PRESENT: Supervisor Vern Koch – Chair; Supervisor Brian Hoffmann – Vice Chair; Supervisor Jacob Van Dixhorn – Secretary; Supervisor Roger Otten, Supervisor Jim Baumgart, Supervisor Henry Nelson, and Mr. Curtiss Nyenhuis

MEMBERS ABSENT: Ms. Peggy Feider and One Citizen Representative

ALSO PRESENT: Tom Eggebrecht, Scott Shackelford, Shannon Otten, and Karlyn Raddatz

Supervisor Koch called the meeting to order at 8:31 a.m.

Supervisor Koch informed the Committee that Ms. Feider is excused from today's Health and Human Services Committee Meeting.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the February 2, 2016 meeting of the Health and Human Services Committee was posted on January 29, 2016 at 8:25 a.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: January 19, 2016 HEALTH AND HUMAN SERVICES COMMITTEE MEETING MINUTES

Supervisor Baumgart moved and Supervisor Nelson seconded to approve the minutes of the January 19, 2016 Health and Human Services Committee Meeting. Motion carried unanimously.

ANNOUNCEMENTS

Tom informed the Committee that the Department filed an application for participation in trauma informed care through the Wisconsin Trauma Project and received word that the application was approved. This Department will be involved in training in the areas of trauma focused therapy, trauma focused parenting, and systems change.

Supervisor Baumgart indicated there has been an increase in the cases of Guillain-Barre Syndrome in Venezuela. Supervisor Baumgart inquired if measures have been taken by the Centers of Disease Control (CDC) if cases of Guillain-Barre Syndrome start increasing in the United States and Wisconsin. Public Health Services Manager Karlyn Raddatz indicated that Public Health receives daily updates from the CDC on this issue. Karlyn and her staff will prepare information on this topic and present it at the next Committee meeting.

Karlyn Raddatz informed the Committee that the Wisconsin Association of Local Health Departments and Boards put out an alert to oppose the Cookie Bill. If passed, this bill would allow anyone who does baking, canning, etc., for income in their own homes and if the earned income does not exceed \$7,500.00, they do not have to be inspected or licensed.

PUBLIC INPUT

None.

CONSIDERATION OF AND POSSIBLE ACTION ON RESOLUTION FOR FUNDING HEALTH AND HUMAN SERVICES ADMINISTRATIVE OFFICE REMODELING FROM HEALTH AND HUMAN SERVICES RESERVES

Tom Eggebrecht explained this Resolution is requesting that the Finance Director be instructed to assign to the Health and Human Services Fund the sum of \$618,070 rather than \$500,000 as would otherwise be the case under the Fund Balance Policy when the books are closed for 2015. The Health and Human Services Department would be authorized and directed to spend \$118,070 from its Health and Human Services Fund to pay for and complete the administrative office phase in the Health and Human Services Building remodeling project.

Supervisor Nelson moved and Supervisor Baumgart seconded to approve the Resolution regarding Authorizing Funding for Final Phase of Health and Human Services Building Remodeling Project and forward this Resolution to the full County Board for consideration. Motion carried unanimously.

CONSIDERATION OF RESOLUTION NO. – 118-2015-16 – OUTAGAMIE COUNTY BOARD OF SUPERVISORS OPPOSING PROPOSED LEGISLATION RELATING TO THE REFERRAL OF CASES OF SUSPECTED OR THREATENED CHILD ABUSE OR NEGLECT TO THE SHERIFF OR POLICE DEPARTMENT

Tom Eggebrecht informed the Committee of the proposed legislation discussed in this Resolution. Senate Bill 326/Assembly Bill 429 have been introduced and indicate that law enforcement would be involved in all child welfare cases and all reports would be referred to law enforcement within 12 hours. Tom reported understanding that neither bill made it to the legislative floor this session. Scott Shackelford informed the Committee that Senate Bill 326/Assembly Bill 429 have been discussed at the Wisconsin County Human Services Association level and most counties oppose this legislation.

After discussion, Supervisor Van Dixhorn moved and Mr. Nyenhuis seconded to file this Resolution for information. Motion carried with Supervisor Baumgart voting "nay."

CONSIDERATION OF OUT-OF-STATE TRAVEL REQUEST FOR STARRLENE GROSSMAN AND ELIZABETH HOLTE – Karlyn Raddatz

Karlyn Raddatz presented a request to have Elizabeth Holte and Starrlene Grossman attend the National Association of County and City Health Officials Public Health Preparedness Summit April 19-22, 2016 in Dallas, Texas. Each staff member has been awarded \$2,160 to cover expenses related to registration, hotel accommodations, and transportation. Other expenses related to meal reimbursement and five days of paid time are also being requested and have been budgeted for through Public Health's training budget.

After questions were answered, Supervisor Van Dixhorn moved and Supervisor Nelson seconded to approve the Out-of-State Travel Request for Elizabeth Holte and Starrlene Grossman. Motion carried unanimously.

CONSIDERATION OF VACANT POSITION REQUEST FOR A MENTAL HEALTH SPECIALIST/HUMAN SERVICES PROFESSIONAL – Tom Eggebrecht

Tom Eggebrecht presented a Vacant Position Request for a Mental Health Specialist/Human Services Professional and explained the necessity of filling this position. Tom also asked the Committee's approval to open up recruitment for any potential internal openings if an internal candidate posts into this position.

Mr. Nyenhuis moved and Supervisor Otten seconded to approve the Vacant Position Request for a Mental Health Specialist/Human Services and to open up recruitment for any potential internal opening if an internal candidate posts into this position. Motion carried unanimously.

CONSIDERATION OF 2016 HEALTH AND HUMAN SERVICES BUDGET ADJUSTMENTS – Shannon Otten

Shannon presented to the Committee the 2016 Budget Adjustments for Health and Human Services. The 2016 Budget was prepared in July 2015, using 2015 grant amounts for any grant changes that were unknown at the time the budget was prepared. Since this time, the Department has received 2016 contracts with updated grant amounts which now need to be reflected in the Department's 2016 Budget. The adjustments are being proposed to account for the change in current grants and addition of new grants with a net increase in revenue of \$186,048.

Mr. Hoffmann moved and Supervisor Nelson seconded to approve the 2016 Health and Human Services Budget Adjustments and to forward these adjustments to the Finance Committee for consideration. Motion carried unanimously.

REVIEW AND APPROVE VOUCHERS

Supervisor Van Dixhorn moved and Supervisor Hoffmann seconded to approve the expense vouchers as presented. Motion carried unanimously.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

None.

REQUEST FOR FUTURE AGENDA ITEMS

None.

ADJOURNMENT

At 9:34 a.m., Supervisor Otten moved and Supervisor Hoffmann seconded to adjourn the February 2, 2016 Health and Human Services Committee Meeting. Motion carried unanimously.

Julie Schaefer
Recording Secretary

Jacob Van Dixhorn
Committee Secretary