

## SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building  
508 New York Avenue - Room 336  
Sheboygan WI 53081

**January 27, 2016**                      **Called to Order: 5:00 PM**                      **Adjourned: 5:53 PM**

MEMBERS PRESENT:                      Chair Fran Damp and Vice Chair Keith Abler, Secretary Ed Procek, and Member Brian Hilbelink

MEMBERS ABSENT:                      Greg Weggeman

OTHERS PRESENT:                      Building Services Director Jim TeBeest, Planning and Conservation Director Aaron Brault, Purchasing Manager Bernie Rammer and Senior Human Resources Generalist Julie Kinney

Chairperson Damp called the meeting to order at 5:00 PM, in Conference Room 336 of the Administration Building. Chairperson Damp confirmed the meeting was posted January 22, 2016 at 4:58 PM, in compliance with the open meeting law.

Building Services Director Jim TeBeest met with the Committee requesting approval to hire three (3) Limited Term (Summer Help) Employees. A motion was made by Supervisor Hilbelink granting approval. Supervisor Abler seconded the motion. Motion carried unanimously.

Planning and Conservation Director Aaron Brault met with the Committee requesting approval to hire a Limited Term (Summer Help) Employee. A motion was made by Supervisor Abler granting approval. Supervisor Procek seconded the motion. Motion carried unanimously.

Purchasing Agent Bernie Rammer met with the Committee requesting approval to initiate the bidding process for the remodeling project at the In-Health Clinic. After discussion, a motion was made by Supervisor Abler granting approval. Supervisor Hilbelink seconded the motion. Motion carried unanimously.

A motion to approve the vouchers as presented was made by Supervisor Hilbelink. Supervisor Abler seconded the motion. Motion carried unanimously.

A motion to approve the minutes of January 13, 2016 was made by Supervisor Abler. Supervisor Hilbelink seconded the motion. Motion carried unanimously.

A motion to adjourn was made by Supervisor Hilbelink. Supervisor Abler seconded the motion. Motion carried unanimously with adjournment at 5:53 PM.

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Penny Elsner  
Recording Secretary

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Ed Procek  
Secretary