

## **SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING**

Sheboygan County Health and Human Services Department  
1011 North 8<sup>th</sup> Street  
Sheboygan, WI 53081  
Room 413

**March 15, 2016**

**Called To Order: 8:32 A.M.**

**Adjourned: 10:21 A.M.**

**MEMBERS PRESENT:** Supervisor Vern Koch – Chair; Supervisor Brian Hoffmann – Vice Chair; Supervisor Jacob Van Dixhorn – Secretary; Supervisor Roger Otten, Supervisor Jim Baumgart, Supervisor Henry Nelson, and Mr. Curtiss Nyenhuis

**MEMBERS ABSENT:** Ms. Peggy Feider and One Citizen Representative

**ALSO PRESENT:** Tom Eggebrecht, Scott Shackelford, Tim Gessler, Shannon Otten, Katy Pruitt, Dale Deterding, and Diane Liebenthal.

Supervisor Koch called the meeting to order at 8:32 a.m.

Supervisor Koch informed the Committee that Ms. Feider is excused from today's Health and Human Services Committee Meeting.

### **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

The Health and Human Services Department received an e-mail noting that the agenda for the March 15, 2016 meeting of the Health and Human Services Committee was posted on March 11, 2016 at 9:10 a.m., in compliance with the Open Meeting Law.

### **REVIEW AND APPROVE MINUTES: March 1, 2016 HEALTH AND HUMAN SERVICES COMMITTEE MEETING MINUTES**

Supervisor Otten moved and Mr. Nyenhuis seconded to approve the minutes of the March 1, 2016 Health and Human Services Committee Meeting. Motion carried unanimously.

### **ANNOUNCEMENTS**

Tom Eggebrecht introduced Katy Pruitt to the Committee. Katy will be providing information to the Committee today on Trauma Informed Care.

Tom Eggebrecht welcomed Dale Deterding to today's meeting. Dale has a Vacant Position Request that he will be seeking the Committee's approval to fill.

Diane Liebenthal updated the Committee on Elizabethkingia. Elizabethkingia is a type of bacteria found commonly in the environment, but only rarely causes disease in humans. Elizabethkingia usually affects people 65 and older with weakened immune systems. This infection is treated with antibiotics. The Centers for Disease Control and the Wisconsin Department of Health Services is currently working on identifying the source of this infection. Testing is being conducted so people can be treated earlier. One case of Elizabethkingia has been identified in Sheboygan County. Public Health's role thus far is to refer media and other sources to the Wisconsin Department of Health. The Committee will receive updates on Elizabethkingia as information is received.

Diane Liebenthal updated the Committee on Sheboygan County's refugee status. This year, six Burmese refugees have settled in Sheboygan and five more Burmese refugees will be arriving to the area soon. Public Health's role in refugee resettlement is assisting in connecting them with medical services and a medical home. Public Health also provides case management until they are comfortable navigating these systems.

Tom Eggebrecht informed the Committee that the Family Care/IRIS 2.0 Concept Paper that was sent to the Committee members last week will be presented to the Joint Committee on Finance for approval on April 1, 2016. Tom indicated he will keep the Committee updated on changes to Family Care as information is received.

Tom Eggebrecht informed the Committee that Peggy Feider will not be seeking another term on the Health and Human Services Committee.

Tom Eggebrecht informed the Committee that he will not be available at the April 5, 2016 Health and Human Services Committee Meeting. However, plans have been put in place for the Committee members to tour the Pathways to a Better Life facility in Kiel on that date.

#### **PUBLIC INPUT**

None.

#### **TRAUMA INFORMED CARE – Katy Pruitt and Scott Shackelford**

Katy Pruitt and Scott Shackelford presented, via a PowerPoint presentation, information on Trauma Informed Care, focusing on the principles of Trauma Informed Care, Trauma Informed Care advantages for staff, and Sheboygan County's Trauma Informed Care efforts. Trauma Informed Care is an organizational structure and treatment framework that involves understanding, recognizing, and responding to the effects of all types of trauma. Trauma Informed Care also emphasizes physical, psychological, and emotional safety for both consumers and providers, and helps survivors rebuild a sense of control and empowerment.

Tom Eggebrecht informed the Committee that this Department was granted participation in the Wisconsin Trauma Project. This will be a two-year initiative that focuses on training clinicians in terms of specific therapy, foster parents training curriculum, and systems change initiative. This will involve a universal approach.

#### **CONSIDERATION OF TRAUMA INFORMED CARE COORDINATOR POSITION DESCRIPTION**

Tom Eggebrecht distributed a position description for a Human Services Professional-Trauma Coordinator and informed the Committee he is seeking their approval for this position description. This position dedicates an Information and Assistance staff to the Trauma Coordinator position.

After questions were answered, Supervisor Van Dixhorn moved and Supervisor Otten seconded to approve the position description for a Human Services Professional-Trauma Coordinator. Motion carried unanimously.

#### **CONSIDERATION OF VACANT POSITION REQUEST – HUMAN SERVICES PROFESSIONAL – Tom Eggebrecht**

Tom Eggebrecht presented to the Committee a Vacant Position Request for a Human Services Professional and explained the necessity of filling this position.

Mr. Nyenhuis moved and Supervisor Otten seconded to approve the Vacant Position Request for a Human Services Professional. Motion carried unanimously.

**CONSIDERATION OF VACANT POSITION REQUEST – HUMAN SERVICES SPECIALIST (ECONOMIC SUPPORT) – Tim Gessler**

Tim Gessler presented a Vacant Position Request for a Human Services Specialist and explained the necessity of filling this position.

Supervisor Hoffmann moved and Supervisor Baumgart seconded to approve the Vacant Position Request for a Human Services Specialist. Motion carried unanimously.

**CONSIDERATION OF VACANT POSITION REQUEST – HUMAN SERVICES COORDINATOR (MEAL SITE MANAGER) – Dale Deterding**

Dale Deterding presented a Vacant Position Request for a Human Service Coordinator (Meal Site Manager) and explained the necessity of filling this position.

After questions were answered, Supervisor Nelson moved and Supervisor Baumgart seconded to approve the Vacant Position Request for a Human Services Coordinator (Meal Site Manager). Motion carried unanimously.

**CONSIDERATION OF FINANCIAL STATEMENTS FOR YEAR-TO-DATE DECEMBER 31, 2015 AND JANUARY 31, 2015 – Shannon Otten**

Shannon Otten presented the financial statement for year-to-date December 31, 2015.

After questions were answered, Supervisor Nelson moved and Supervisor Van Dixhorn seconded to approve the financial statement for year-to-date December 31, 2015. Motion carried unanimously.

Shannon Otten presented the financial statement for year-to-date January 31, 2016.

After questions were answered, Supervisor Baumgart moved and Supervisor Nelson seconded to approve the financial statement for year-to-date January 31, 2016. Motion carried unanimously.

**REVIEW AND APPROVE VOUCHERS**

After questions were answered, Supervisor Baumgart moved and Supervisor Nelson seconded to approve the expense vouchers as presented. Motion carried unanimously.

**APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS**

Supervisor Hoffmann moved and Supervisor Baumgart seconded to approve the attendance of the following Committee members at the following meetings:

- **March 9, 2016:**      **Kids in Crisis** – Supervisor Otten and Supervisor Baumgart
- **Date TBD:**         **DATCP Meeting** – Any Committee member interested in attending.

Motion carried unanimously.

**REQUEST FOR FUTURE AGENDA ITEMS**

After discussion, it was the consensus of the Committee to hold the April 5, 2016 Health and Human Services Committee Meeting at Pathways to a Better Life. Transportation will be provided.

**ADJOURNMENT**

At 10:21 a.m., Supervisor Otten moved and Supervisor Nelson seconded to adjourn the March 15, 2016 Health and Human Services Committee Meeting. Motion carried unanimously.

Julie Schaefer  
Recording Secretary

Jacob Van Dixhorn  
Committee Secretary