

SHEBOYGAN COUNTY COMMUNICATIONS COUNCIL MINUTES

Sheboygan County Sheriff's Office
525 N. 6th St.
Sheboygan, WI
Administrative Conference Room

January 20, 2016

Called to Order: 5:03 PM

Adjourned: 6:15 PM

MEMBERS PRESENT: Russ Schreiner, Ed Karsteadt, Jason Ebert, Steve Steinhardt, Mike Brungraber, Vern Koch, Julia Nash, Dave Augustin, Dave Scheibl

ABSENT: Chris Lewinski, Jeremy Present, Brian Goelzer

Called to Order:

Chairman Russ Schreiner called the meeting to order at 5:03 p.m.

Certification of Compliance with Open Meeting Law

Julia Nash certified compliance with the open meeting law. The meeting notice was posted on January 12, 2016 at 2:00 p.m.

Approval of Minutes from the October 21, 2015 Meeting

Motion by Vern Koch second by Ed Karsteadt to approve the Oct. 21, 2015 minutes. Motion carried.

Discuss the Development of an Emergency Communications Plan for Large Scale Events

Work on this plan is still being delayed as we await more news on the new radio system. Russ is still inputting resources into the Chasm program. Our data cannot be added at this time, as it will be changing with the installation of the new system.

Discuss Assigning Unit Numbers to Fire Apparatus

The topic has been put on hold until the new radio system and combined dispatch center are up and running.

Review Radio System's Operations

Russ reported some issues of distorted audio as received by the dispatchers. It was thought that the problem was most likely in the comparators and due to the extremely cold weather. George Macias put an extra heater in the radio shelter near the equipment and that seemed to correct the issue. The dispatchers also reported an issue with the ShebOz patch since moving dispatch operations to the City PD. Russ Schreiner will be looking into that issue.

Interoperability Update

Russ reported that he is still working on trying to get the WISCOM link up and running in the dispatch center. Wiscom has announced they have put out an RFP for a sustainability study. Russ reported on the FirstNet subcommittee of the State Interoperability Council, and the outreach being done by the regional coordinators. Coverage requirement needs are being examined; a map was provided and it shows the main highways in Sheboygan County. They would like out lined those areas that we feel are absolutely necessary for coverage, such as Road America, Whistling Straights, concentrated population areas, etc. This map will be used in conjunction with the state base map for coverage. Data collection is ongoing. Russ also reported that SimCom 2016 will be held on May 18-19 at the Clark County Fairgrounds.

Status on Laptop/Mobile Data Computer Project

Dave Augustin reported that the city laptops are in and ready to be installed. There are approximately 17 to be installed. The County has purchased laptops for their squads and is waiting for IT to get them set up. Once they are set up they will begin the process of installing them in the squads.

Ad-Hoc Committee Report Re: Status Radio System Use/Protocols

Templates have been emailed to County Chiefs and Steve Steinhardt is waiting for replies. There is some concern that there are fire departments that want to add numerous zones to the existing template and this will create issues when it comes time to do the mandatory training. It will be difficult to create a consistent training plan for everyone if there are agencies not using the same templates or procedures. County Fire Chief's Meeting on Jan. 28th, Ad Hoc Meeting on January 26th.

Ad Hoc Radio Training Update

Russ reported that training was discussed at the last Ad Hoc meeting. He hopes that within the next few weeks the committee can begin to work on developing a training program and asked the committee members to begin thinking about beginning an outline of what they think should be included in the program.

Radio System Future Upgrade Planning

Work has been continuing at the tower sites. Motorola has been preparing work on the main and back-up cores. Once that is completed it will allow work to continue in the new dispatch center on the dispatch consoles. Work on the Taylor Hill tower site is progressing with the contract being awarded. Weekly conference calls are still being held on the progress of the radio project. The process for the US Cellular site near Smies Rd. is moving forward as well.

Discussion and Possible Action on Development of Potential By-Laws

There was discussion on the by-laws sent out for everyone to read before the meeting. Motion by Ed Karsteadt second by Dave Scheibl to approve the by-laws as is. Motion carried.

Possible election of officers dependent on implementation of by-laws

Annual election of officers was conducted. The Chairman asked for nominations from the floor for the position of Chairman. Dave Augustin made a motion to nominate Russ Schreiner as Chairman. Steve Steinhardt seconded the motion and it carried on a unanimous vote.

Chairman asked for nominations from the floor for the position of Vice Chairman. Steve Steinhardt made a motion to nominate Vern Koch as Vice Chairman. Dave Scheibl seconded the motion and it carried on a unanimous vote.

The Chairman explained that the position of Secretary is appointed by County Ordinance and is filled by the county law enforcement representative on the committee.

Update on MABAS (Mutual Aid Box Alarm System)

Nothing new to report at this time.

Schedule Next Meeting:

The next meeting is scheduled for Wednesday, April 20, 2016 at 5:00 p.m.

Adjourn:

Motion by Dave Augustin, second by Dave Scheibl to adjourn at 6:15 p.m. Motion carried.

Submitted by
Julia Nash
Recording Secretary

Russ Schreiner
Chairman