

## SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building  
508 New York Avenue - Room 302  
Sheboygan WI 53081

**May 19, 2016**

**Called to Order: 3:30 PM**

**Adjourned: 4:13 PM**

MEMBERS PRESENT: Chair Ed Procek, Vice Chair Keith Abler, Secretary Charlie Conrardy, Members Roger TeStroete

MEMBERS ABSENT: Fran Damp

OTHERS PRESENT: Human Resources Director Jean Gallimore, Rocky Knoll Administrator Rachelle Valleskey, Dietician Stacy Wagner, Health and Human Services Director Tom Eggebrecht, Deputy Human Services Director Tim Gessler, Inspector Jim Risseeuw, and Captain Cory Roeseler

Chairperson Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chairperson Procek confirmed the meeting was posted May 16, 2016 at 4:50 PM, in compliance with the open meeting law.

Chairperson Procek acknowledged the prior Human Resources Committee as well as welcomed the present Committee members. Supervisor Damp was also acknowledged as past Chair and that in her absence from this meeting was due to another County commitment with Bay Lakes.

Rocky Knoll Administrator Rachelle Valleskey and Dietician Stacy Wagner requested approval for the carry-over of 40 hours of 2015 vacation into 2016 for employee 80902. A motion was made by Supervisor Conrardy granting approval. Supervisor Abler seconded the motion. Motion carried unanimously.

Deputy Human Services Director Tim Gessler requested approval to post and fill the position of Human Services Supervisor-Child Support Supervisor. A motion was made by Supervisor TeStroete granting approval. Supervisor Abler seconded the motion. Motion carried unanimously.

Inspector Jim Risseeuw requested approval for a change in Table of Organization (adding .75 part time deputies to be allocated in Health and Human Services.) After discussion, a motion was made by Supervisor Conrardy granting approval. Supervisor TeStroete seconded the motion. Motion carried unanimously.

On behalf of Transportation Director Greg Schnell, Human Resources Director Jean Gallimore requested approval for the temporary upgrade of employee 80408 to welder. A motion was made by Supervisor Conrardy granting approval. Supervisor Abler seconded the motion. Motion carried unanimously.

Human Resources Director Jean Gallimore reviewed the Sheboygan County Fitness Program to include statistics and financials.

Human Resources Director Jean Gallimore updated the Committee with the status of the Strategic Planning Committee. Human Resources Director Jean Gallimore also informed the Committee that Senior Vice President Jay Scott will be in attendance at their next regularly scheduled meeting to review strategies.

**HUMAN RESOURCES COMMITTEE MEETING MINUTES**

**Page 2**

May 19, 2016

Human Resources Director Jean Gallimore requested Captain Cory Roeseler be recommended for appointment to the Affirmative Action Committee, along with the Human Resources Committee endorsement of Charlie Conrardy. A motion was by Supervisor Abler recommending the two be forwarded to County Board. Supervisor TeStroete seconded the motion. Motion carried unanimously.

A motion to approve the vouchers as presented was made by Supervisor Conrardy. Supervisor TeStroete seconded the motion. Motion carried unanimously.

A motion to adjourn was made by Supervisor Conrardy. Supervisor Abler seconded the motion. Motion carried unanimously with adjournment at 4:13 PM.

Penny Elsner  
Recording Secretary

Charles Conrardy  
Secretary