

SHEBOYGAN COUNTY COMMUNICATIONS COUNCIL MINUTES

Sheboygan County Sheriff's Office
525 N. 6th St., Sheboygan, WI
Administrative Conference Room

April 20, 2016

Called to Order: 5:01 PM

Adjourned: 6:21 PM

MEMBERS PRESENT: Russ Schreiner, Ed Karsteadt, Jason Ebert, Steve Steinhardt, Mike Brungraber, Vern Koch, Julia Nash, Dave Augustin, Dave Scheibl, Chris Lewinski, Chris Berlin for Brian Goelzer

ABSENT: Jeremy Present

Called to Order:

Chairman Russ Schreiner called the meeting to order at 5:01 p.m.

Certification of Compliance with Open Meeting Law

Julia Nash certified compliance with the open meeting law. The meeting notice was posted on Apr.12, 2016 at 9:45 a.m.

Approval of Minutes from the January 20, 2016 Meeting

Motion by Steve Steinhardt second by Mike Brungraber to approve the January 20, 2016 minutes. Motion carried.

Discuss the Development of an Emergency Communications Plan for Large Scale Events

Work on this plan is still being delayed as we await more news on the new radio system. Russ is still inputting resources into the Chasm program. Our data cannot be added at this time, as it will be changing with the installation of the new system. Dave Augustin brought up that the City of Sheboygan was recently working on their Emergency Management Plan and there was discussion on the current primary EOC and back-up EOC as it relates to connectivity between the two and other agencies in the county. The five year plan for the new EOC was also discussed. It was decided that a new agenda item would be added for discussion starting with the July meeting.

Discuss Assigning Unit Numbers to Fire Apparatus

The topic has been put on hold until the new radio system and combined dispatch center are up and running.

Review Radio System's Operations

Russ reported that changes have been made to the radio screens in dispatch to make them easier to use. Screens are divided into six tabs; Law, Fire Dispatch, Fire Geo, Miscellaneous, Test Page and EMS/Fire. Air conditioning issues at city dispatch, which is currently being addressed. Discussed some intermittent issues with one of the channels that is being looked into.

Interoperability Update

Russ reported that SIMCOM will be held May 18-19, 2016 in Neilsville at the Clark Co. Fairgrounds. State sent out a survey regarding WISCOM which was due by April 15, 2016 to

agencies throughout the state. Russ filled out a response with our county's information. There was discussion on the WISCOM monthly rollcall, which is conducted on the third Thursday of each month at 9:00 a.m. on RCALL31 or RTAC31 for some agencies.

Status on Laptop/Mobile Data Computer Project

Dave Augustin reported that the city laptops are in and installed with the exception of one. Chris reported that approximately one third of the new county laptops have been installed.

Ad-Hoc Committee Report Re: Status Radio System Use/Protocols

New templates have been completed and the programming of radios has begun. The committee looked over the new County Fire/EMS template and approved the changes.

Ad Hoc Radio Training Update

Ad Hoc committee is currently working on a training program. A draft power point presentation has been completed which covers three phases; Radio User Training, Best Practices and Protocols. The current plan is to present the training at multiple large venues throughout the county allowing for multiple departments to attend at one time. This should save time while still allowing numerous opportunities for departments to attend. Training will also be done for law enforcement.

Radio System Future Upgrade Planning

Work has been continuing at the tower sites. The new tower was put up at Taylor Hill today. The new cores have been installed at both the City and County and are connected by fiber. Work is continuing at the Cedar Grove and Highway 67 sites. Contact has been made with BayCom and Frank's Radio for the purpose of getting quotes on installs of subscriber radios. This would assist our radio tech's who are programming all of the radios and will soon be starting their own installs.

Discussion and Possible Action on Development of Potential By-Laws

No discussion on this item. It was taken care of during the January 2016 meeting and will be removed from the next agenda.

Possible election of officers dependent on implementation of by-laws

No discussion on this item. It was taken care of during the January 2016 meeting and will be removed from the next agenda.

Update on MABAS (Mutual Aid Box Alarm System)

MABAS cards will be updated at the end of this month.

Schedule Next Meeting:

The next meeting is scheduled for Wednesday, July 20, 2016 at 5:00 p.m.

Adjourn:

Motion by Dave Augustin, second by Mike Brungraber to adjourn at 6:21 p.m. Motion carried.

Submitted by
Julia Nash
Recording Secretary

Russ Schreiner
Chairman