

ROCKY KNOLL HEALTH CARE CENTER FOUNDATION MINUTES

**Corrected Minutes*

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073
Shah West Conference Room

June 27, 2016

Called to Order: 3:30 PM

Adjourned: 4:20 PM

MEMBERS PRESENT: Charlie Conrardy, Dale Pauls, Linda Laible, Brian Hoffmann, Ron Becker, Richard Bemis, Bernie Nowicki, Rachelle Valleskey, Cindy Stevens

MEMBERS ABSENT: Denis Schmideler, Tim Woodworth, Jeremy Fredericks

OTHERS PRESENT: None

Mr. Conrardy called the meeting to order at 3:30 PM. It was noted that the agenda was posted on June 21st, 2016 at 2:45pm in compliance with the Open Meeting Law.

A motion was made by Richard Bemis and seconded by Linda Laible to approve the minutes of the June 13th, 2016 meeting. Motion carried.

Correspondence was received from the Elkhart Lake Study Club who made an undesignated \$200.00 donation to the Foundation. They have been sending a donation annually. A letter thanking them for their consideration and continued support was sent out.

There were no new Requests for Release of Foundation Funds. The board had approved a request last month for the purchase of Sensory items for the 1North Dementia unit. Those items have been purchased and are already being enjoyed by the residents on the unit. It was also noted that there will be musical entertainment and refreshments at the Bistro tomorrow evening which is funded by the Foundation. Family and friends are welcome to come and enjoy a beautiful evening outdoors.

At a previous meeting we had discussed the possibility of the Foundation purchasing some subscriptions to a devotional brochure for resident use. Reverend Tom had suggested it as a possible expenditure of some of the monies in what used to be the Spiritual account. Linda Laible reported back to the group about the cost of the devotional brochure they use at her church. If we ordered 25 copies, the cost would be $\$16.20/\text{copy} = \405 for the year. **Large Print copies, the cost with shipping would be \$211.04 for the year.* Dale Pauls and Charlie Conrardy intend to inquire about the daily devotional brochures they have at their congregations. Bernie Nowicki suggested that we consider an Ecumenical brochure to more widely serve the residents. The board asked if Cindy and Rachelle could come up with a number of subscriptions desired. Discussion on this topic will be continued at the next meeting.

The group walked down to the lobby area to view the Veterans Wall of Honor and the Giving Tree to help decide how to best continue with and promote these two projects. The board had previously discussed adding a lower level of giving (\$250) to be recognized by a leaf on the Giving Tree. Marshall Sign provided samples of leaf colors available. The silver leaf is the only one that has a black core that would match the other leaves already on the tree. As it turned out, everyone felt that the silver leaf would be very complimentary with the other colors. The acrylic sign under the tree that outlines the significance of the different colored leaves, acorns and stones in the design will need to be updated as well. The quote for redoing the sign was

\$125. Ron Becker made a motion to select the silver leaf for a giving amount of \$250 and to approve redoing the sign. Motion was seconded by Linda Laible. Motion carried.

After spending some time admiring the Veterans Wall of Honor the group was in agreement that it is an impressive display. It honors the Veterans who served our country and it makes those who knew them proud. Seeing the photos adds a personal touch that a name engraved on a plaque cannot match. We could see some options for rearranging and moving some other items on the walls in the hallway that would open up space to continue the Wall of Honor as it is. Dale Pauls made a motion to keep the Wall of Honor as it currently is displayed and continue the display down the opposite side of the hallway. Motion was seconded by Bernie Nowicki. Motion carried.

Linda Laible spoke to the group about the Fund raising sub-committee's proposal for a "Jolly Holiday" event. The plan would be to organize a holiday gift selling venue at Rocky Knoll. A variety of vendors would be invited to rent table space to display and sell their goods to the community. The Foundation would advertise, organize and run the event with proceeds going towards future projects. The Fund Raising sub-committee will be the backbone organizers of the event, bringing their ideas and suggestions to the regular Foundation meetings for discussion and approval as needed. Rachelle and Linda had inquired with a couple other organizations that hold similar events as to dates, time, vendor lists, costs, and promotional ideas. They shared this information with the group. Dale Pauls made a motion to hold a "Jolly Holiday" event this year on October 29th from 9am – 4pm. Motion seconded by Linda Laible. Motion carried. Discussion followed about what to charge for rental of table space. Bernie Nowicki made a motion to charge \$50 per table. Motion was seconded by Ron Becker. Motion carried. The sub-committee will meet again prior to the next Foundation meeting and report back with more information.

Richard Bemis made a motion to adjourn. Motion was seconded by Bernie Nowicki. Motion carried.

The meeting was adjourned at 4:20 pm.

The next Foundation Meeting will be July 25th at 3:30 pm at Rocky Knoll Health Care Center in the Shah West Conference room.

Cindy Stevens
Recording Secretary