

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue - Room 302
Sheboygan WI 53081

July 28, 2016

Called to Order: 3:30 PM

Adjourned: 4:51 PM

MEMBERS PRESENT: Chair Ed Procek, Secretary Charlie Conrardy, Members Fran Damp and Roger TeStroete

MEMBERS ABSENT: Vice Chair Keith Abler

OTHERS PRESENT: Human Resources Director Jean Gallimore, Corporation Counsel Carl Buesing, Finance Director Wendy Charnon, District Attorney Joe DeCecco, Administrative Manager Carla Kovalaske, Associated Financial Senior Vice President Jay Scott, Senior Human Resources Generalist Marcia G. Schreiber, Mary Hickey, and Jeff Lampe

Chairperson Procek called the meeting to order at 3:31 PM, in Conference Room 302 of the Administration Building. Chairperson Procek confirmed the meeting was posted July 25, 2016 at 3:15 PM, in compliance with the open meeting law.

A motion to approve the minutes of June 23, 2016 as presented was made by Supervisor Conrardy. Supervisor TeStroete seconded the motion. Motion carried unanimously.

District Attorney Joe DeCecco and Administrative Manager Carla Kovalaske requested approval for an exception for overlap coverage for the Senior Administrative Specialist (Paralegal Aide) position. A motion was made by Supervisor Conrardy granting approval. Supervisor Damp seconded the motion. Motion carried unanimously.

Human Resources Director Jean Gallimore reviewed the variance report regarding the Human Resources staff out of county travel and their approval of such. A motion was made by Supervisor Conrardy granting approval. Supervisor TeStroete seconded the motion. Motion carried unanimously.

Associated Financial Group Senior Vice President Jay Scott reviewed recommendations for the 2017 benefits changes. These recommendations considered current trend data as well as actual increase in claims experience.

- Health Insurance Rates – 5% Increase
- Dental Insurance Rates – 10.9% Increase
- Dental Insurance for both Single and Family will be paid by the employee at 60%
- Prescription Drugs – 10% Generic and 20% Brand co-pay
- Maximum Out of Pocket Increase for Prescription Drugs - \$500 Single and \$1000 Family
- Telemedicine Program (No cost to employees)
- Tobacco Surcharge of \$50/month – If employee does not complete County sponsored Smoking Cessation Classes
- In-Health Clinic – Routine Physical for Employee and Spouse – GHT VISA \$50 Gift Card for each
- Introduction and Education to the HRA Scorecard – 2017

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After review, a motion was made by Supervisor Conrardy to approve the above changes. Supervisor Damp seconded the motion. Motion carried unanimously.

Corporation Counsel Carl Buesing presented the 2017 proposed budget with the Committee. A motion to approve as presented and forward to the Finance Committee was made by Supervisor TeStroete. Supervisor Conrardy seconded the motion. Motion carried unanimously.

A motion to approve the vouchers as presented was made by Supervisor Conrardy. Supervisor TeStroete seconded the motion. Motion carried unanimously.

A motion was made by Supervisor Conrardy granting approval for two Committee members to claim a per diem for attending the August 11, 2016 Human Resources budget meeting with the County Administrator and Finance Director. Supervisor TeStroete seconded the motion. Motion carried unanimously.

A motion to adjourn was made by Supervisor Conrardy. Supervisor TeStroete seconded the motion. Motion carried unanimously with adjournment at 4:51 PM.

Penny Elsner
Recording Secretary

Charles Conrardy
Secretary