

**SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES  
TRANSPORTATION COORDINATING COMMITTEE MINUTES**

Aging and Disability Resource Center  
650 Forest Avenue, Sheboygan Falls WI 53085  
Conference Room 101

**July 27, 2016**

**Called to Order: 3:30 P.M.**

**Adjournment: 4:53 P.M.**

MEMBERS PRESENT: Derek Muench – Shoreline Metro, Charles Conrardy, Marie Seger – ADRC Supervisor, Thomas Eggebrecht – Director, and Dale Deterding –LTS Supervisor

OTHERS PRESENT: None

MEMBERS ABSENT: Thomas Epping, Curtiss Nyenhuis, Michael Casper, Al Bosman

Dale Deterding called the meeting to order at 3:30 p.m.

**CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

The Agenda for the Sheboygan County Transportation Coordinating Committee was posted on July 14, 2016 at 11:45 a.m. in compliance with the Open Meeting Law.

**INTRODUCTIONS**

Short introductions were given by all those present.

**REVIEW AND APPROVE MINUTES: May 18, 2016**

Thomas Eggebrecht made a motion to approve the May 18, 2016 minutes as posted and Charles Conrardy seconded that motion. Motion carried.

**ANNOUNCEMENTS AND CORRESPONDENCE**

Mr. Muench shared photos of the rusted underbody of the 2006 bus. The wheelchairs are placed above the rusted out area on the bus. This vehicle has 204,317 miles and will be retired from the fleet.

**SHEBOYGAN COUNTY ELDERLY-DISABLED TRANSPORTATION PROGRAM**

5310 Capital Purchase Grant

Update on 2014 Bus

Mr. Deterding noted the delivery date for the bus ordered in 2014 has changed to July 28, 2016. This bus will be a 2016 make and model. Mr. Muench will be doing the inspection on the bus when it is delivered.

Mr. Deterding stated he has not received an update on the buses that were ordered in 2016. He will keep the committee updated as he receives information.

Mr. Muench mentioned there is an increase of 20% in the cost of the buses and the size of the buses will be cut by 10%. Currently, 60% of the buses ordered have to be manufactured or assembled in the United States. By 2018 the Buy American will increase to 70%. At this time General Motors (GM) is the only manufacturer that builds the chassis for the buses. Atlas builds the rest of the vehicle. The heavy duty buses have 12 years of service or 200,000 miles. The light duty buses have an expected life of 6 to 7 years of services or 150,000 miles.

Update on 2016 Grant

Mr. Deterding noted the 2016 85.21 Operating Grant contract was finalized and is now in effect.

#### 5310 Capital Purchase Grant

Mr. Muench would like the committee to consider purchasing two vehicles in 2017 instead of writing the grant for the purchase of one vehicle. Mr. Muench shared a letter he had written with the committee members explaining why this would be more cost effective. Per the Department of Transportation 5310 grant, the approved cost for one medium diesel bus would be \$81,000 and the county's portion would be \$16,200. The additional bus would increase the county cost from \$16,200 to \$32,400. The due date for the application is August 15, 2016 and the county may attest in the grant that the county match for the buses requested will be budgeted and available. Mr. Eggebrecht proposed that the additional funds would be available from the department's used 2016 allocation. Mr. Muench proposed that, if the county was not able to provide the match for the additional bus, that he would provide the match through city funds. After further discussion Mr. Muench motioned and Mr. Conrardy seconded the recommendation to approve the submission of the 5310 grant application for the purchase of one vehicle with the possibility of a second vehicle contingent on WisDOT grant requirements per discussion.

#### 85.21 Elder-Disabled Transportation Operating Grant

The 2016 grant was for a total of \$320,500, of which Sheboygan County is required to match 20% for a contribution of \$53,417. The amount for the grant in 2017 will be \$317,646. This is a decrease of \$2,854.

#### **NON-EMERGENCY TRANSPORTATION**

Mr. Muench stated Medical Transportation Management, Inc. (MTM) will be extended for another year. There have been minimal complaints in comparison to the amount of transports MTM provides.

#### **SHORELINE METRO**

Mr. Muench noted Shoreline Metro has purchased two trolleys from Green Bay metro for \$8,000. One trolley is running at this time. The trolley will be running from Memorial Day to Labor Day. The trolley is also wheelchair accessible. The trolley tours the downtown and Blue Harbor area. The fare is \$1.00 for a day pass.

Mr. Muench mentioned the route enhancements went live on July 5, 2016.

#### **PUBLIC INPUT ON AGENDA ITEMS**

None

#### **PUBLIC INPUT ON NON-AGENDA ITEMS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Mr. Eggebrecht thanked Mr. Muench and Shoreline Metro for providing transportation to a residential treatment center in Kiel for the committee members.

#### **ADJOURNMENT**

Charles Conrardy made a motion that was seconded by Thomas Eggebrecht to adjourn the meeting at 4:53 p.m. Motion carried.

Patti Schmitt  
Recording Secretary