EASTERN SHORES LIBRARY SYSTEM MERGER COMMITTEE MINUTES

ESLS Office
Sheboygan, WI

June 15, 2016 **Called to Order: 1:07 P.M.** **Adjourn: 2:35 P.M.**

PRESENT: Amy Birtell, ESLS; Linda Bendix, F.L.Weyenberg Library; Bill Goehring, ESLS; John Hanson, U.S.S. Liberty Memorial; Jim Hughes, ESLS President; Robert Nitsch, ESLS; Nancy Szatkowski, ESLS

ABSENT: Tom Richert,Ozaukee Co.; Steve Ruggieri, ESLS; Sherry Speth, ESLS

ALSO PRESENT: Nicole Lynaugh. Cedar Grove Library

ONLINE: Melissa Prentice, Mead Public Library

I. **Meeting** called to order at 1:07 p.m. by Birtell. A quorum was present.
Meeting posted according to Open Meeting Law.

II. **Public Comment**: None

III. **Approval of Agenda** Motion made by Goehring, seconded by Szatkowski. carried by voice vote.

IV. **Approval of Minutes** from May 4, 2016. Motion made by Goehring, seconded by Hughes. Motion carried by voice vote

V. **Old Business**
None

VI. **New Business**

A. Review of Final Draft of Eastern Shores Library System & Mid-Wisconsin Federated Library System Joint Merger Committee Recommendation Report

Birtell walked committee through document . Changes are as follows:

1. p. 2. line 16, reduction in services refers to Systems; delete **and patrons** on line 17, to read "…has been a reduction in services to libraries. " per Hanson's request.
2. p. 5, line 12, The representation will be allocated among the counties **based on population** as follows: clarification/addition per Goehring's request
3. p. 6 line 2, **change most to many** to read "identified that **many** libraries…" per Bendix's request
4. Appendix H-Technology p. 19, - **change will to can** on line 1. "The following covers the IT support that **can** be provided by the system. per Bendix's request
5. Appendix J, Delivery, p. 22, last line - change to read "Time for **3** routes"

The suggestion was made to add another chart showing the two routes to clarify, per Bendix's request.

Hanson questioned logistics - how much later will routes be running. Drivers are already collecting data - changeover may take 45 minutes.

6. p. 8, line 15. discussion re name and intent of implementation board/committee

Necessary for temporary board to develop bylaws, employee handbook, etc. so that New System Board will be able to "hit the ground running" with bylaws, etc. in place.
Hughes will create a resolution for the creation of a temporary /transitional implementation board for the ESLS Board to approve.

7. P. 9, line 3, Insert committee, delete circulation policy to read "Joint circulation committee created. per Bendix and Birtell

8. Appendix E., p. 16. Relocation of equipment/furniture expenses from MidWisconsin HQ to ESLS not yet known. Need to decide what should be moved or sold.

Chart shows that one-time estimated expenses are more than covered by reserves for merged system.

9. Appendix I, p. 21 NItsch created spreadsheet. Bendix questioned lack of Polaris breakdown.

Nitsch explained that Polaris breakdowns would created many pages of documentation, which are available in Dropbox, and are not necessary for this agreement document.

10. Appendix K, p. 23 Document drafted by Sheboygan County legal for use by all counties.

B. Motion to approve the Final Report and Recommendations made by Goehring, seconded by Szatkowski. In favor of: Birtell, Nitsch, Prentice, Szatkowski, Goehring, Hughes. Speth, Ruggieri, and Richert submitted their approval via email. Opposed: Bendix; Abstain: Hanson. Final Vote: 9 in favor, 1 against, 1 abstention. Motion passes.

VII. **Topics for Discussion at Next Meeting**

None

VII. **Next Meeting**

None

IX. **Adjournment**

Motion by Goehring, seconded by Hughes to adjourn at 2:35 p.m. Motion carried by voice vote.