

SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department
Highway Division
1211 N 23 Street
Sheboygan WI 53081

September 6, 2016

Called to Order: 8:00 A.M.

Adjourned: 9:48 A.M.

MEMBERS PRESENT: Jack Van Dixhorn, Roger Te Stroete, Jim Glavan, Richard Bemis, and Al Bosman

OTHERS PRESENT: Greg Schnell, Chief Michael Meeusen, Tim Woodworth, Wendy Charnon, Bryan Olson, and Ann Gottowski

The Sheboygan County Transportation Committee convened at 8:00 a.m. Chairman Van Dixhorn presiding. Chairman Van Dixhorn noted that the meeting was posted on September 1, 2016 at 3:40 p.m. in the lobby of the Administration Building in compliance with the open meeting law.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve the minutes of August 15, 2016. Motion carried.

Supervisor Te Stroete made a motion and Supervisor Bemis seconded the motion to approve the vouchers. Motion carried.

Supervisor Te Stroete made a motion and Supervisor Bemis seconded the motion to approve a per diem for Supervisor Van Dixhorn's attendance at the August 30, 2016 Public Information Meeting for the Utility Corridor Multi-Use Path - Lakeshore Drive-Taylor. Motion carried.

Transportation Director Schnell advised the committee of a Leadership Conference he would like to attend in December of 2016, in the Wausau area.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve Resolution No. _____(2016/17) Re: Authorizing Relocation of Highway Offices and Facilities as presented. Motion carried.

Chief Meeusen discussed the Village of Elkhart Lake Board of Trustee request for a stop sign at E Rhine St. and Washington Street. After discussion it was determined this request needs further investigation and should be brought back to the committee for consideration.

Transportation Director Schnell provided the FBO update for Mindy Smith of Burrows Aviation, who was unable to attend but emailed the following information: August 2016 they purchased 96,705 gallons of fuel, down 26,005 gallons from August 2015. Total fuel purchases for 2016 are: 549,675 gallons for the year; this is up 41,068 gallons from 2015.

Supervisor Bemis made a motion and Supervisor Te Stroete seconded the motion to approve the hangar lease for lot #13 with Lakeshore Fleet Maintenance, Inc. Motion carried.

Supervisor Bosman made a motion and Supervisor Te Stroete seconded the motion to appoint Supervisor Bemis to the Airport Advisory Committee. Motion carried.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to reappoint Supervisor Van Dixhorn and Town of Sheboygan Falls Chair Steven Bauer to the Airport Advisory Committee. Motion carried.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to appoint Supervisor Te Stroete as Interim Committee Member Representative for WCHA Board of Directors. Motion carried.

Supervisor Te Stroete made a motion and Supervisor Bosman seconded the motion to approve the 2017 Airport Division budget. Motion carried.

8:50 a.m. Supervisor Glavan arrived at meeting.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve the 2017 Transportation Fund budget. Motion carried.

Supervisor Bemis made a motion and Supervisor Bosman seconded the motion to approve the 2017 Highway Division budget. Motion carried.

Supervisor Glavan made a motion and Supervisor Te Stroete seconded the motion to approve the repair of unit #1204. Motion carried.

Supervisor Bemis made a motion and Supervisor Glavan seconded the motion to approve the vacant position request for two maintenance supervisors, and to allow early hiring for cross training. Motion carried.

Supervisor Bemis made a motion and Supervisor Te Stroete seconded the motion to approve new employees be hired prior to the retirement of the current employee to allow for cross training. The earliest hire date to be December 5, 2016. Motion carried.

Supervisor Bemis made a motion to approve the Transportation Department Policy Exceptions; Supervisor Bemis withdrew his motion. Supervisor Te Stroete made a motion to approve the Transportation Department Policy Exceptions and Supervisor Bosman seconded the motion. Roll call vote with all supervisors voting "AYE", motion carried.

Transportation Director Schnell and Superintendent Olson provided additional information the committee requested at the August 15th meeting regarding the purchase of mower tractor. After discussion it was the consensus of the committee to allow the purchase of John Deere model 6110M.

Motion by Supervisor Bemis and seconded by Supervisor Bosman to adjourn at 9:48 a.m., motion carried.

Ann Gottowski
Recording Secretary

James Glavan
Committee Secretary