

**SHEBOYGAN COUNTY PLANNING, RESOURCES,  
AGRICULTURE, & EXTENSION COMMITTEE MINUTES**

Sheboygan County UW Extension Office  
5 University Drive, Sheboygan, WI  
Room 5024

**September 13, 2016**                      **Called to Order: 4:15 PM**                      **Adjourned: 6:20 PM**

MEMBERS PRESENT:                      Supervisor Keith Abler, Supervisor Fran Damp, Supervisor Steven Bauer, Supervisor Jim Baumgart, and FSA Member Stanley Lammers

MEMBERS ABSENT:                      Supervisor Libby Ogea

OTHERS PRESENT:                      Aaron Brault, Karsen Gosh, Kevin Stange, Emily Stewart, Linda Robson, Kevin Struck

Chairperson Abler called the meeting to order at 4:15 PM and verified the meeting notice had been posted on September 12, 2016 at 2:10 PM and that the meeting was in compliance with the Wisconsin Open Meeting Law.

Supervisor Bauer made a motion to approve the August 9, 2016 Planning, Resources, Agriculture and Extension Committee minutes. Mr. Lammers seconded the motion. Motion carried unanimously.

Kevin Stange gave a presentation on the Department Septic System Study and answered questions from the committee.

UW Extension – Mrs. Robson explained the need to fill a vacant position. Supervisor Damp made a motion to approve filling the vacant position. Supervisor Baumgart seconded the motion. Motion carried unanimously.

Planning & Conservation – Mr. Brault explained the resolution regarding Farmland Preservation Plan amendments. Supervisor Damp made a motion to approve the proposed resolution. Supervisor Bauer seconded the motion. Motion carried unanimously.

Mrs. Stewart gave a brief overview on the completion of the Great Lakes Restoration Initiative Grant and answered questions from the Committee.

Mr. Brault explained the resolution regarding the Conservation Aids Grant Application and answered questions from the committee. Supervisor Bauer made a motion to approve the proposed resolution. Mr. Lammers seconded the motion. Motion carried unanimously.

Mr. Brault led the discussion on the resolution regarding changes to the Department Table of Organization and promotions. Supervisor Baumgart voiced concerns with Mr. Brault's proposal. Mr. Brault addressed the concerns and answered additional questions from the committee. The changes to the TO and associated promotions as presented were as follows: Eliminate one Code Administrator C42 position, eliminate a Administrative Clerk A13 position, and create one new Code & Zoning Technician B24 position at the starting range. Eliminate one Conservation Technician B24 position and add an additional Conservation Specialist C42 position at the starting range. And, eliminate one Administrative Assistant B21 and add one Administrative Specialist B22 position at \$18.15/hour. The net result of the changes are one less full-time position on the Department's TO and a subsequent financial savings.

Mr. Lammers made a motion to approve the proposed changes to the Department's TO as well as the associated promotions. Supervisor Damp seconded the motion. Motion carried with Supervisor Baumgart opposing.

Mr. Brault explained the resolution regarding accepting a donation and answered questions from the committee. Supervisor Damp made a motion to approve the proposed resolution. Mr. Lammers supported. Motion carried unanimously.

Mr. Brault gave a brief Department update.

Approval of Attendance at other Meetings – Supervisor Baumgart to attend the Lake Michigan Area Land & Water Conservation Association meeting on October 14, 2016 in Oconto County. Mr. Lammers made a motion to approve mileage and per diem for the meeting. Supervisor Bauer seconded the motion. Motion carried unanimously.

Supervisor Bauer made a motion to approve the vouchers. Supervisor Damp seconded the motion and the motion carried unanimously.

Supervisor Bauer moved and Supervisor Damp seconded to adjourn. Motion carried unanimously with adjournment at 6:20 PM.

Next meeting (Planning & Conservation focus) is scheduled for Tuesday, October 11, 2016.

Karsen Gosh  
Recording Secretary

Libby Ogea  
Committee Secretary