

SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Sheboygan County Courthouse
615 North Sixth Street
Sheboygan, WI
Building Services Conference Room

October 4, 2016

Called to Order: 4:30 pm

Adjourned: 4:52 pm

PRESENT: Jim Glavan, Chairman; Henry Nelson, Vice Chairman; Bob Ziegelbauer, Secretary, Brian Hilbelink, Steve Bauer, Members.
OTHERS PRESENT: Jon Etta, University of Wisconsin Sheboygan; Jon Dolson, County Clerk; Jim TeBeest, Gail Ulezelski, Building Services.

CALL TO ORDER

Called to order by Chairperson Glavan at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted September 30, 2016 at 4:40 PM.

APPROVAL OF MINUTES

Property Committee – Regular Meeting – September 20, 2016 @ 4:30 PM – Moved by Supervisor Bauer/seconded by Supervisor Ziegelbauer to approve as presented; motion carried.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Bauer/seconded by Supervisor Nelson to approve vouchers as presented; motion carried.

CORRESPONDENCE

None.

BUILDING SERVICES

- Consideration of Taylor Park Shelter
 - Rental Deposit – During the process of updating the rental form as reservations can now be made starting October 1st, it was discovered the key deposit remained at \$15, but rental deposit was not addressed. Rental deposit enlisted as a way to curtail damage to property and/or leaving the shelter is disarray. Following discussion, it was moved by Supervisor Bauer/seconded by Supervisor Nelson to set the rental deposit at \$100; motion carried.
 - Chapter 39, Taylor Park Regulations – (39.06) Penalty – Discussion focused on cost of repairs, loss of deposit and penalty costs as identified. Committee consensus the paragraph should be revised as recommended by Corporation Counsel and brought back to the next meeting.
- Consideration of Contingency Fund Request
 - Law Enforcement Center Heat Exchanger Warranty Coverage – Heat exchanger from replaced; hoped warranty would cover all of the cost. Unfortunately request denied by manufacturer, leaving an addition \$10,850 expense. Following discussion, moved by Supervisor Hilbelink/seconded by Supervisor Ziegelbauer to approve \$10,850 transfer; motion carried.

UW CAMPUS

Book Worm Gardens appreciative and thankful to County for covering cost of culver repairs.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – October 18, 2016 @ 4:30 PM, Courthouse Annex – Building Services Conference Room, 615 North 6th Street - Sheboygan County

ADJOURN

Moved by Supervisor Bauer/seconded by Supervisor Ziegelbauer to adjourn; motion carried, meeting adjourned.

Respectfully Submitted,

Gail Ulezelski
Recording Secretary

Robert Ziegelbauer
Secretary