

SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Sheboygan County Courthouse
615 North Sixth Street
Sheboygan, WI
Building Services Conference Room

November 1, 2016

Called to Order: 4:30 pm

Adjourned: 4:51 pm

PRESENT: Jim Glavan, Chairman; Henry Nelson, Vice Chairman; Bob Ziegelbauer, Secretary, Brian Hilbelink, Steve Bauer, Members.
OTHERS PRESENT: Jon Etta, University of Wisconsin Sheboygan; Chris Lewinski, Information Technology Department; Jim TeBeest, Gail Ulezelski, Building Services.

CALL TO ORDER

Called to order by Chairperson Glavan at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted October 28, 2016 at 1:40 PM.

APPROVAL OF MINUTES

Property Committee – Regular Meeting – October 18, 2016 @ 4:30 PM – Moved by Supervisor Bauer/seconded by Supervisor Nelson to approve as presented; motion carried.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Bauer/seconded by Supervisor Ziegelbauer to approve vouchers as presented; motion carried.

CORRESPONDENCE

- Handed out letter regarding decision to reject request for use of courtroom.
- 2016 3rd Quarter Variance Reports – Reviewed both University of Wisconsin Sheboygan and Building Services reports; accepted as presented.

Supervisor Hilbelink arrived at 4:39 pm.

BUILDING SERVICES

- Consideration of Health & Human Services Room 105 Remodel – The request is to construct a wall creating two offices, paint and carpet these spaces. Health & Human Services Director still needs to obtain funding; estimate cost of \$11,000. Moved by Supervisor Ziegelbauer/seconded by Supervisor Nelson to approve request contingent upon funding approval; motion carried.
- Consideration of Information Technology Department Remodel Plans – Bids due November 8th; anticipate award at the November 15th meeting. Information Technology Director received funding to downsize Server Room (newer equipment is smaller) and create a “cold isle containment” within the Computer Room. Anticipate energy savings as this smaller area only requires constant air conditioning. New ceiling, lights and carpeting to be installed for enlarged office area. Moved by Supervisor Ziegelbauer/seconded by Supervisor Nelson to approve request; motion carried.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – November 15, 2016 @ 4:30 PM, Courthouse Annex – Building Services Conference Room, 615 North 6th Street - Sheboygan County.

ADJOURN

Moved by Supervisor Bauer/seconded by Supervisor Hilbelink to adjourn; motion carried, meeting adjourned.

Respectfully Submitted,

Gail Ulezelski
Recording Secretary

Robert Ziegelbauer
Secretary