

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Health and Human Services Department
1011 North 8th Street
Sheboygan, WI 53081
Room 413

December 6, 2016

Called To Order: 8:30 a.m.

Adjourned: 9:56 a.m.

MEMBERS PRESENT: Supervisor Jim Baumgart – Chair; Supervisor Brian Hoffmann – Vice Chair; Supervisor Jack Van Dixhorn – Secretary; Supervisor Roger Otten, Supervisor Henry Nelson, Supervisor Thomas Epping, Mr. Curtiss Nyenhuis, and Mr. Craig Schicker

MEMBERS ABSENT: Mr. Larry Samet

ALSO PRESENT: Tom Eggebrecht, Shannon Otten, Nick Larkin, Tim Gessler, Scott Shackelford, Karlyn Raddatz, Victoria Deterding, James Meanor, Barbara Kultgen, Barry Neumann, and Jessica Bitter.

Supervisor Baumgart called the December 6, 2016 Health and Human Services Committee meeting to order at 8:30 a.m.

Mr. Samet is excused from today's Health and Human Services Committee Meeting.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the December 6, 2016 meeting of the Health and Human Services Committee was posted on December 2, 2016, at 8:45 a.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: NOVEMBER 15, 2016 HEALTH AND HUMAN SERVICES COMMITTEE MEETING MINUTES

Supervisor Otten moved and Mr. Nyenhuis seconded to approve the minutes of the November 15, 2016 Health and Human Services Committee Meeting. Motion carried unanimously.

ANNOUNCEMENTS

Tom Eggebrecht acknowledged and welcomed Jim Meanor, Jessica Bitter, Barb Kultgen, and Barry Neumann to today's meeting. They will be presenting on the Intensive Supervision Program.

PUBLIC INPUT

None.

INTENSIVE SUPERVISION PROGRAM (ISP) – A JUVENILE JUSTICE PROGRAM OVERVIEW – Barb Kultgen, Jim Meanor, Barry Neumann, ISP Liaison Jessica Bitter, and Scott Shackelford

Barb Kultgen and Jim Meanor informed the Committee the Department has contracted with Intensive Supervision Services, LLC, which is run by Jim Meanor, since 1998. The program provides daily supervision of high-risk juveniles while allowing the juveniles to remain in their home and community while providing community protection and youth accountability coinciding

with building the juveniles' skills. The program provides a structured framework and method of consequences for behaviors of the juvenile with the intent of instilling accountability in the juvenile through the use of heightened supervision, electronic monitoring, school and community monitoring and accountability, and informal individual and family counseling. The program has parents be active partners/participants in the program so that by Phase IV the youth are responding positively to their parents' rules and expectations. No more than 10 juveniles per caseload are allowed and no less than one face-to-face contact occurs per day.

The Intensive Supervision Program is approximately 60 percent funded by a Community Intervention Program Grant.

The goals of the Intensive Supervision Program are to reduce recidivism; increase participation in education or vocation/employment; prevent out-of-home placements; reduce the number of juveniles in state correctional facilities; and reduce costs associated with correctional and out-of-home placements.

After a juvenile completes a phase of the Intensive Supervision Program, the juvenile is required to write an impact letter. Intensive Supervision Program Liaison Jessica Bitter read three impact letters, one from a juvenile who had completed Phase II and two from juveniles who had completed Phase IV

Today, the Intensive Supervision Program continues to be an important program that enables juveniles to remain at home with their families while modifying their behaviors. The program is an important component of Sheboygan County's services to maintain safety for citizens and curtail spending on costly out-of-home placements.

Supervisor Hoffmann arrived at 8:43 a.m.

Tom Eggebrecht informed the Committee that Barry Neumann, after 32 years of service, is retiring January 6, 2017. Tom thanked Barry for his years of service as a social worker and as Juvenile Justice Supervisor with the Department. Scott Shackelford informed the Committee that Jessica Bitter, who is currently a social worker in Barry's unit, was selected and has accepted the position of Juvenile Justice Supervisor.

FINANCIAL STATEMENT FOR YEAR-TO-DATE SEPTEMBER 30, 2016 – Shannon Otten

Shannon Otten presented the Financial Statement for year-to-date September 30, 2016. Discussion ensued and questions were answered.

CONSIDERATION OF VACANT POSITION REQUEST – HUMAN SERVICES PROFESSIONAL (JUVENILE COURT SOCIAL WORKER) – 3 POSITIONS – Scott Shackelford

Scott presented a Vacant Position Request for three (3) Human Services Professionals (Juvenile Court Social Workers) and explained the necessity of filling these positions.

After discussion and questions were answered, Supervisor Epping moved and Supervisor Van Dixhorn seconded to approve the Vacant Position Request for three (3) Human Services Professionals (Juvenile Court Social Workers). Motion carried unanimously.

CONSIDERATION OF CROSS TRAINING APPROVAL FOR NEW JUVENILE JUSTICE SUPERVISOR – Scott Shackelford

Scott Shackelford informed the Committee that he would like Jessica Bitter’s start date as Juvenile Justice Supervisor to be Monday, December 12, 2016, to allow her to shadow and cross train with Barry Neumann extensively before he retires on January 1, 2016.

Supervisor Nelson moved and Supervisor Hoffmann seconded to approve Jessica Bitter’s start date as Juvenile Justice Supervisor to be Monday, December 12, 2016 to allow her to shadow and cross train with the current Juvenile Justice Supervisor, Barry Neumann, until he retires on January 6, 2017.

REVIEW AND APPROVE VOUCHERS

After questions were answered, Supervisor Otten moved and Supervisor Nelson seconded to approve the expense vouchers as presented. Motion carried unanimously.

PUBLIC INPUT

None.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

None.

ADJOURNMENT

At 9:56 a.m., Supervisor Hoffmann moved and Supervisor Epping seconded to adjourn the December 6, 2016 Health and Human Services Committee Meeting. Motion carried unanimously.

Julie Schaefer
Recording Secretary

Jacob Van Dixhorn
Committee Secretary