

## SHEBOYGAN COUNTY LAND INFORMATION BOARD MINUTES

Sheboygan County Administration Building, Room 302  
508 New York Ave., Sheboygan, WI

**February 28, 2017**

**Called to Order: 9:00 A.M.**

**Adjourned: 9:22 A.M.**

MEMBERS PRESENT: Edgar Harvey, Eric Zinkel, Ellen Schleicher, Laura Henning-Lorenz, Steve Steinhardt, and Chris Lewinski

MEMBERS ABSENT: Al Bosman, Aaron Brault, John Nelson, and Wendy Charnon

OTHERS PRESENT: Robert Lee, Brett Zemba, Jessica Lardin, Jayne Dragan, Karin Pierce, and Peggy Armstrong

The Sheboygan County Land Information Committee convened at 9:00 a.m. with Chairman Edgar Harvey presiding. Chairman Harvey noted that the notice of meeting was posted on February 24, 2017 at 10:15 A.M. in compliance with the open meeting law.

Steve Steinhardt made a motion and Ellen Schleicher seconded the motion to approve the minutes of December 13, 2016. Motion carried.

Ed updated the board regarding the Wisconsin Land Information Program Survey.

Ed updated the board with regard to his attendance at the Wisconsin Land Information Association Conference.

Ellen Schleicher made a motion and Steve Steinhardt seconded the motion to add the following language to the Three Year Land Information Modernization Plan:

Section 4 – Spatial Survey Index – Sheboygan County has two survey indexes. The first includes about 3300 surveys filed by County Surveyors, district surveyors, and federal contract surveyors, before 1972. About 1200 such surveys need to be scanned and indexed to complete this set. They will then total 4500. This is a spatial index. A centroid was created at the approximate center of the surveyed parcel (many of the surveyed parcels have been subdivided, and no longer exist). In the attribute table, a record including a number of data fields is associated with the centroid. One of the data fields is a link to a scanned image of the survey document.

The second index includes all surveys filed by registered land surveyors since 1972. It includes data fields similar to, but not identical to, those in the first index. The index is searchable by section town and range, or by subdivision. This is problematic. A search of section 36, T15N, R22E will hit every survey in the city of Sheboygan Falls. This is too many to practically search. A search of “Original Plat” results in thousands of surveys in the original plat of the City of Sheboygan, together with a splattering of surveys of surveys from a number of other “original plats” around the county. Again, this is not a practical research tool. This index contains about 43000 records.

This project will spatially index the second data set, and merge it with the first index. To do this, the 1200 unscanned documents will be scanned. Centroids will be created for all surveys without existing centroids. The two files will be merged into one data set with identical fields.

The work will be supervised by existing staff. Project term employees will be hired to do the work itself.

Motion to adjourn at 9:22 a.m. was made by Steve Steinhardt and seconded by Chris Lewinski.  
Motion carried.

Edgar Harvey  
Recording Secretary

Edgar Harvey  
Committee Chairman