

**MONARCH LIBRARY SYSTEM  
LIBRARY ADVISORY COUNCIL MINUTES**

Cedar Grove Public Library, Cedar Grove, WI

**March 23, 2017**

**Called to Order: 9:30 AM**

**Adjourned: 10:52 AM**

**PRESENT:** Amy Birtell, Amy Becker, Candace Graulich, John Hanson, Brett Jaeger, Nicole Lynaugh, Trix Tahtinen, Vanessa Taylir

**ABSENT:** Jen Gerber

**I. Call to Order** - Vanessa Taylir called to meeting to order at 9:30am.

**II. Electing Vice Chair** - Amy Becker moved and Nicole Lynaugh seconded that Trix Tahtinen be elected to the Vice Chair position of the Library Advisory Council. Motion passed.

**III. Public Comment and Correspondence** - There were no public comments.

**IV. Ratios for the In-Demand Collection** - Council members discussed the in-demand collection as implemented for the Monarch Library System. The importance of adequately funding the DVD collection was discussed. Some clarification regarding the Nonfiction collection, such as how much is spent on reference books, is desired. It was suggested that reference books should not be part of the in-demand monies. Council members would also like to know how the in-demand collection relates to the collection that determines the holds' queue, and whether or not these are separate collections. Someone will share these questions with Melissa Prentice, and she will be invited to the next All Directors meeting to explain the operation of this collection.

Amy Becker moved and Trix Tahtinen seconded that the \$70,000 in funds to support the in-demand collection be divided in the following way: \$12,000 for Nonfiction; \$12,000 for Fiction; \$30,000 for E-content; \$6,000 for Books on CD/Playaways/Music CDs; \$10,000 for DVDs. Motion passed.

**V. Other Business** - Amy Birtell shared the dates of the upcoming committee meetings, including the new ad-hoc committee that will discuss committee structure. The membership for the subcommittees is nearing completion.

Amy Birtell reminded everyone of the upcoming communication workshop in Germantown.

Discussion was held about preparing items for delivery. It appears that delivery drivers have different expectations on how items are prepared for delivery. The Delivery subcommittee will have the opportunity to review and recommend preparation techniques to the council.

Amy Birtell asked for feedback on the library system weekly update that she sends out.

The proposed federal funding cut to the IMLS was mentioned.

**VI. Next meeting** - The next meeting will be held on Thursday, May 25. It will be held at the Hustisford Public Library.

**VII. Adjournment** - Nicole Lynaugh moved and Candace Graulich seconded that the meeting be adjourned at 10:52am. Motion passed.

Respectfully Submitted,

John Hanson