SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE REMOTE MEETING

Zoom Meeting: 1 301 715 8592 US or 1 312 626 6799 US; ID: 964 1995 2849; Password: 847468
Sheboygan, WI 53081

May 19, 2020 Called To Order: 8:02 a.m. Adjourned: 9:13 a.m.

MEMBERS PRESENT(via video):	Supervisor Brian Hoffmann – Chair, Supervisor Curt Brauer – Vice Chair, Supervisor Bill Goehring – Secretary, Supervisor Marilyn Montemayor, Supervisor Vicky Schneider, Supervisor Wendy Schobert, Ms. Jeanne Kliejunas, Mr. Larry Samet
STAFF PRESENT (via video or phone):	Supervisor Jerry Jorgensen, Matthew Strittmater, Michelle Acevedo, Tim Gessler, Starrlene Grossman, Mary Jablonski, Jaclyn Moglowsky, Scott Shackelford, Kelly Lillegard, Diane Yass, Carrie Arenz
PUBLIC PRESENT (via phone):	Diane Oppeneer – Lakeshore Community Health

Chair Brian Hoffmann called the May 19, 2020 Health and Human Services (HHS) Committee Remote meeting to order at 8:02 a.m.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW
The Health and Human Services Committee received an e-mail noting that the agenda for the May 19, 2020 meeting of the Health and Human Services Committee was posted on May 15, 2020 at 2:57 p.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: May 5, 2020 Health and Human Services Committee Meeting
Chair Hoffmann presented the minutes of May 5, 2020 for approval. Secretary Bill Goehring motioned and Ms. Jeanne Kliejunas seconded the motion to accept the minutes. Motion carried unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE
Mr. Larry Samet, a commissioner for the City of Sheboygan Police and Fire Commission, referenced information on the former Safer at Home order as discussed at the City's Police and Fire Commission meeting of May 18, 2020.

DEPARTMENT HEAD REPORT(S)
Director of Health and Human Services Matt Strittmater discussed the upcoming 2020 Budget forecast review which will be presented in June. Changes in revenue and challenges in the child welfare area, including out of home care numbers will be reviewed during the 2020 Budget forecast update. Director Strittmater announced the completion of the HHS parking lot resurfacing project. The traffic pattern has changed within the parking lot as a result of the reconstruction. Entry is accessible on Erie Avenue or North 7th Street and exit is accessible on Ontario Avenue or North 7th Street. Reopening protocols for HHS are being reviewed and outlined to ensure staff, consumer and public safety are maintained while services continue to be provided.

DISCUSSION AND UPDATE ON COVID-19
Public Health Manager Starr Grossman reviewed the chronology of events since the introduction of Sheboygan County Safe Restart Memo 2020-4 was released on May 15, 2020. The memo provided guidelines and recommendations for continuance of social distancing practices, and other actions

necessary to move the County through the advanced phases of the reopening process. The metrics outlined in the memo follow the State guidelines for cases, testing, care, PPE for health care providers and contact tracing. Emergency management is implementing a plan for increased community testing options. Currently testing is available at three major health care systems; Prevea, Advocate-Aurora and St. Nicholas. Lakeshore Community Health Care is implementing an additional testing site. Vice Chair Curt Brauer inquired about testing criteria. Manager Grossman confirmed the stringency of the triage process differs between health care systems. In addition, a test may be ordered by a physician. Secretary Goehring inquired on the status of available PPE for health care workers within the county. Manager Grossman noted PPE supply availability varies throughout the county and type of medical services provided. Hospital systems report adequate PPE supplies while some clinic sites, long-term care and assisted living facilities report a bit less access to PPE, with optimization of their available supplies. Mr. Samet inquired on local enforcement of the Sheboygan County Safe Restart guidelines. The plan is a recommendation. Consumers should avoid places not adhering to the guidelines. Director Strittmater noted the County is allowed to make necessary adjustments to the plan in the event that a spike in positive cases of Covid-19 occurs.

CONSIDERATION OF 2020 BUDGET INFORMATION

Accounting Manager Mary Jablonski explained the 2020 HHS Budget First Quarter Variance update attachments were omitted from the agenda packet. Instead, the Variance update will be provided at the June 2, 2020 HHS Committee meeting. Manager Jablonski presented the first set of 2020 Budget Adjustments for Behavioral Health, Public Health and Social Services. The aforementioned adjustments allow for a net increase in revenue of $588,646. The second set of 2020 Budget Adjustments for Aging and Disability Resource Center include a net increase in revenue of $21,417. Manager Jablonski noted that grant funding may be estimated at the time of budget creation, and the grant totals are solidified as the current fiscal year begins. Manager Jablonski mentioned these 2020 Budget Adjustments go before the Finance Committee on May 27, 2020 as well. Vice Chair Brauer motioned and Supervisor Vicky Schneider seconded to approve the 2020 Budget Adjustments. Motion carried unanimously.

CONSIDERATION OF HHS DEPARTMENT VEHICLE USE POLICY

Manager ADRC/Operations Michelle Acevedo presented the HHS and ADRC Vehicle Use Policies which require review and approval every two years per County ordinance. These policies separate the HHS and ADRC vehicles accordingly. Any non-HHS vehicles will be removed from the asset list provided. Vice Chair Brauer motioned and Ms. Kliejunas seconded to approve the Vehicle Use Policies with correction to the HHS Vehicle Fixed Asset listing. Motion carried unanimously.

SOCIAL SOLUTIONS GLOBAL INCORPORATED (SSG) CONTRACT TERMINATION

Director Strittmater provided historical information regarding the 2014 RFP issued to replace the HHS billing system, electronic health record and case management software. SSG was selected as the vendor. At that time, SSG's electronic format was incomplete. Over the years SSG exchanged several of their internal partners required to provide the complete electronic format. The product was never fully completed and available for implementation. During 2019, SSG and the County began contract termination discussions and mutually agreed to end the arrangement. The agreement was terminated and the majority of Sheboygan County's investment will be returned without litigation in June, 2020.

PROGRAM PRIORITIZATION REVIEW PROCESS

Director Strittmater discussed the original prioritization process completed County-wide in 2005, and updated in several HHS areas in 2009. County Administrator Adam Payne requested re-evaluation of HHS programs now as the new HHS Committee members are seated. In 2019, the list of HHS programs was outlined and tools were developed to prepare for the Committee review which is anticipated to occur between June and July, 2020. The information regarding the process was discussed. As the Committee moves closer to the review process additional resources will be provided in advance to prepare for the review and rating process.

REVIEW AND APPROVE VOUCHERS
Ms. Kliejunas provided a motion and Vice Chair Brauer seconded to authorize approval of the vouchers. Motion carried unanimously.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS
Chair Hoffmann attended the HHS Administrative Panel meetings on May 11 and 18 via Zoom. Supervisor Schneider attends these same HHS Administrative Panel meetings via Zoom in her capacity as the Director of Human Resources and Labor Relations for the City of Sheboygan (no County per diem applicable). Supervisor Marilyn Montemayor motioned and Ms. Kliejunas seconded to approve attendance. Motion carried unanimously.

REPORTS ON MEETINGS ATTENDED
Vice Chair Brauer requested future Reports on Meeting Attended be shared at this Committee meeting.

ADJOURNMENT
At 9:13 a.m., Vice Chair Brauer moved and Supervisor Montemayor seconded to adjourn the May 19, 2020 Health and Human Services Committee Remote meeting. Motion carried unanimously.

Carrie Arenz
Recording Secretary

Bill Goehring
Committee Secretary