SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

November 19, 2026 **Call to order: 9:00 AM** **Adjourned: 9:38 AM**

MEMBERS PRESENT: Supervisor Marilyn Montemayor, Chairperson, Supervisor Christian Ellis, Vice Chairperson, Supervisor Suzanne Speltz, Secretary, Supervisor Rebecca Clarke and Supervisor Carl Nonhof.

ALSO PRESENT: Amanda Kohal, Rocky Knoll Deputy Nursing Home Administrator, Katie Atkinson, Rocky Knoll Staff Accountant, Elizabeth Brennen, HR Business Partner and Cortney Loeffler, Rocky Knoll Director of Nursing.

Chairperson Montemayor called the meeting to order at 9:00 AM.

The Chairperson certified compliance with the open meeting law. The agenda was posted on November 16, 2026 at 3:55 PM.

Motion made to approve the minutes for the meeting on October 15, 2026 as written by Supervisor Speltz, with a second by Supervisor Nonhof, motion carried

Rocky Knoll Administrator's Report
October 2026

Census: 144 /132 (Actual/Budget)
October 145.7/132
YTD: 142/132

Staffing: Open Positions Nursing
Direct care: RNs 17 LPNs 5 CNAs 43

New Hires:
1 CNA

Separations:
4 CNAs
1 RN

Open positions: Electronic Medical Records Specialist
2nd Shift Supervisor
Dining Assistants

October Highlights:
Ice Cream Social

VA breakfast
Keith Abler music
II Cool Music
Employee Summit
RD student intern
World Series Fever
New Billboard
Halloween Costumes and trick or treating with day care kids
Employee Spotlight: Lana Jacobs 20 plus years to Sheboygan County

Other
Finance Committee
GovSkills Update

Committee Action

- Consideration to Approve Rocky Knoll Donations
  Motion made by Supervisor Speltz to approve the request, with a second by Supervisor Ellis, motion carried

- Consideration for Streamlining Wage Approval for Experienced Nursing Department Hires
  Motion made by Supervisor Ellis to approve the request, with a second by Supervisor Speltz, motion carried

- Consideration for Nursing Staff Trainer Incentive Pay
  Motion made by Supervisor Clarke to approve the request, with a second by Supervisor Speltz, motion carried

- Consideration of Rocky Knoll Variance Report Q3
  No action taken

- Consideration of Accounts Payable
  Motion made by Supervisor Clarke to approve the request, with a second by Supervisor Nonhof, motion carried

- Approval of Attendance at Other Meetings or Function/Reports on Meetings attended
  No action taken

Public Comment - none

9:38 AM - Motion made to adjourn by Supervisor Ellis, with a second by Supervisor Speltz, motion carried

Amanda Kohal
Recording Secretary

Marilyn Montemayor
Committee Chairperson