

Sheboygan County HEALTH CARE CENTER COMMITTEE Minutes

October 12, 2023 at 9:00 am
Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

October 12, 2023

Called to order at 9:05 a.m.

Adjourned at 9:33 a.m.

MEMBERS PRESENT: Supervisor Jacqueline Veldman, Chairperson, Supervisor Curt Brauer Vice Chairperson; Supervisor Suzanne Speltz; Supervisor Al Bosman, Secretary, Supervisor Marilyn Montemayor

Members Absent:

ALSO PRESENT: Kayla Clinton, Rocky Knoll Administrator; Jeremy Fredericks, Accountant; and Amanda Kohal, Rocky Knoll Deputy Administrator

Chairperson Veldman called the meeting to order at 9:05 a.m. It was noted that the agenda was posted on October 10, 2023 at 9:30 am in compliance with the Open Meeting Law.

Motion made to approve the minutes for the meeting held on September 14, 2023 as written by Supervisor Brauer with a second by Supervisor Montemayor, motion carried.

Rocky Knoll's Administrator, Kayla Clinton, presented her report

Census: 119 /116 (Actual/Budget) Pending admissions: 3
Pending discharges: 2

Monthly Census: 116.8
Woodland Village: 20/28
Staffing: 8 registered nurse positions: 2 Weekend only 1 st shift
(1) .8 and 1st Shift
1 full-time 2nd, RN (1.0) or
1 full-time 2nd LPN
2 part-time LPN or RN (.8) 2nd
1 part time .6 LPN or RN 3rd

37 CNA positions: 4 weekend only, 1st shift, 4 part-time

11 full-time, 6 part-time 2nd, 8 weekend only, 2nd shift
1 full-time, 3 part-time 3rd shift, 1 weekend only

LTE 2 personal care assistants
LTE Accounting Clerk- started September 25th
AR Coordinator/Business Office Manager: accepted offer starting October 23rd
Social services assistant- internal candidates

Fall nurse aid classes have begun: 5 students
All employee picnic meal: thank you

Fall Staff Appreciation 10.12.23

Woodland Village roof repair

Complaint Survey on 10.09.23, no deficiencies received

Committee Action

- Consideration of Temporary Pay Increase for Graduate LPN
Motion made to approve by Supervisor Brauer, second by Supervisor Bosman, motion carried
- Consideration of Employee Equity Adjustment- Housekeeper
Motion made to approve by Supervisor Bosman, second by Supervisor Brauer, motion carried
- Consideration of Employee Equity Adjustment Request-Social Worker
No action taken
- Consideration of Accounts Payable
Motion made to approve by Supervisor Bosman, second by Supervisor Brauer, motion carried
- Consideration of August 2023 Financials
Motion made to approve by Supervisor Brauer, second by Supervisor Bosman, motion carried

Approval of Attendance at Other Meetings or Function/Reports on Meetings attended.

No requests were made

Public Comment

None

Health Care Center Committee Meeting November 9, 2023 at 9:00 am

Rocky Knoll Foundation Meeting- October 23, 2023 at 2:00 pm

Adjourn 9:33 AM

Motion made to approve by Supervisor Montemayor, second by Supervisor Bosman, motion carried

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Recording Secretary at 920-449-1232 prior to the meeting so that accommodations may be arranged.