

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

October 15, 2026

Call to order: 9:00 AM

Adjourned: 9:15 AM

MEMBERS PRESENT: Supervisor Christian Ellis, Vice Chairperson, Supervisor Suzanne Speltz, Secretary, and Supervisor Rebecca Clarke (virtual).

MEMBERS ABSENT: Supervisor Carl Nonhof and Supervisor Marilyn Montemayor, Chairperson.

ALSO PRESENT: Amanda Kohal, Rocky Knoll Deputy Nursing Home Administrator, and Katie Atkinson, Rocky Knoll Staff Accountant.

Vice Chairperson Ellis called the meeting to order at 9:00 AM.

The Vice Chairperson certified compliance with the open meeting law. The agenda was posted on October 12, 2026 at 2:00 PM.

Motion made to approve the minutes for the meeting on September 17, 2026 as written by Supervisor Speltz, with a second by Supervisor Clarke, motion carried

Rocky Knoll Administrator's Report September 2026

Census: 148/132 (Actual/Budget)
September 144.63/132
YTD: 141.82/132

Staffing: Open Positions Nursing

Direct care: RNs 17 LPNs 5 CNAs 42

New Hires:

4 CNAs
1 RN
1 PCA

Separations:
2 CNAs

Open positions: Electronic Medical Records Specialist
2nd Shift Supervisor
PT Life Enrichment Assistant

September Highlights:

Centennial Celebration Program and Carnival

UWay of SC day of caring and the Rehlko team spent the day working in the mountain biking trails

Walk to End Alzheimer's small crew and rainy but raised -Libby Derricks-Elite Grand Champion for raising over \$5k team \$6130.

For all of Sheboygan County, Libby was the highest single earner and RK was the second.

Resident took a bus tour of the surrounding lakes

Attended the Sheboygan County Caregiver Conference-speaker Marty Schreiber

Ice Cream Social and Elvis always a big hit

Ms Kim's Amazing Animals

Committee Action

- Consideration of Accounts Payable

Motion made by Supervisor Speltz to approve the request, with a second by Supervisor Clarke, motion carried

Motion made by Supervisor Speltz to permit Amanda Kohal, Rocky Knoll Deputy Nursing Home Administrator, to sign vouchers on behalf of Supervisor Clarke, with a second by Supervisor Clarke, motion carried

- Approval of Attendance at Other Meetings or Function/Reports on Meetings attended
No action taken

Public Comment - none

9:15 AM - Motion made to adjourn by Supervisor Speltz, with a second by Supervisor Clarke, motion carried

Amanda Kohal
Recording Secretary

Marilyn Montemayor
Committee Chairperson