

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

University of Wisconsin Green Bay - Sheboygan Campus
Room 1202
1 University Drive
Sheboygan, WI 53081

October 14, 2025

Called to Order: 5:04 pm

Adjourned: 6:36 pm

MEMBERS PRESENT: Jon Kuhlow, Chairperson; Brian Smith, Vice Chairperson; John Nelson, Secretary; Stephanie Arndt, and Gerald Jorgensen, Members.

OTHERS PRESENT: Kevin Dulmes, Jennie Dulmes, and Becky Barritt of Building Services.

CALL TO ORDER

Chairperson Jon Kuhlow called the meeting to order at 5:04 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted October 10, 2025 at 2:00PM

APPROVAL OF MINUTES

Property Committee – Regular Meeting, September 9, 2025 at 5:00pm – Moved by Supervisor Jorgensen, seconded by Supervisor Arndt to approve minutes as presented; motion carried 5-0.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Smith, seconded by Supervisor Nelson to approve vouchers as presented; motion carried 5-0.

MUSEUM UPDATE

- Director Dulmes advised there will be a request to transfer funds this month and next month due to two separate replacements that need to be completed. Director Dulmes advised there is a humidifier that services the main area of the museum that has failed and needs to be replaced. There is also a boiler that needs to be replaced due to failure.

UNIVERSITY OF WISCONSIN GREEN BAY – SHEBOYGAN CAMPUS UPDATE

- Director Dulmes advises the concrete has been poured for the installation of the salt brine tank.

CORRESPONDENCE

- Third Quarter Project Update - Director Dulmes updates committee members on the status of ongoing projects. Director Dulmes advises of significant progress in several projects.
- The Members of the Property Committee had a tour of the University of Wisconsin Green Bay - Sheboygan Campus. Director Dulmes escorted members and also gave an overview of building conditions during the tour.

BUILDING SERVICES

- Consideration of Fund Transfer Request - Director Dulmes requests to transfer \$8,500 from Courthouse Natural Gas account, \$8,500 from Detention Center Natural Gas account and \$3,000 from Law Enforcement Center Natural Gas account all to Museum Heat account. This request has been made to replace the Humidifier that services the main area of the Museum. This unit has failed and cannot be repaired. Moved by Supervisor Smith to

approve the transfer of funds as requested, seconded by Supervisor Nelson; motion carried 5-0.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – November 11, 2025 – 5:00PM
Sheboygan County Administration Building
Room 302
508 New York Avenue
Sheboygan, WI 53081

ADJOURN

Moved by Supervisor Smith, seconded by Supervisor Arndt to adjourn; motion carried 5-0 and meeting adjourned at 6:36pm.

Respectfully Submitted,

Jennie Dulmes
Recording Secretary

John Nelson
Secretary