

## Notice of the Meeting

HEALTH CARE CENTER COMMITTEE  
January 12, 2023 at 9:00 am

Sheboygan County Highway Department  
5741 Co Rd J  
Plymouth, WI 53073

Remote Access:

(312) 626-6799

Meeting ID 881 9817 2258

Passcode: 341297

<https://us06web.zoom.us/j/88198172258?pwd=K3k5NkswQ2JlWWJwa1o0UGoyQ0tiZz09>

### \*Second Amended Agenda\*

Call to order

Certification of the Open Meeting Law

Approval of minutes-

Health Care Center Committee- Regular Meeting- December 8, 2022

Rocky Knoll's Administrator's Report

"The Rocky Knoll Administrator's report is a summary of key activities. No action will be taken by the Health Care Center Committee resulting from the report unless it is a specific item on the agenda."

Committee Action

Consideration of Vacant Position- Life Enrichment Therapy Assistant

Consideration of Limited Term Employee- Administrative Assistant

Consideration of blanket Vacant Position Requests-

- Registered Nurses and Licensed Practical Nurses
- Certified Nursing Assistants
- Personal Care Assistants
- Environmental Service Workers
- Dining Services Department
- Limited Term Employee Seasonal/Snow

Consideration of Accounts Payable

Consideration of November 2022 Financials

Approval of Attendance at Other Meetings or Function/Reports on Meetings attended.

Public Comment

Health Care Center Committee Meeting February 9, 2023 at 9:00 am

Posted on January 11, 2023 at 8:30AM

## Rocky Knoll Foundation Meeting- Not scheduled at this time

### Adjourn

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Recording Secretary at 920-449-1232 prior to the meeting so that accommodations may be arranged.

**SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES**  
**December 8, 2022 at 9:00 am**

Sheboygan County Administration Building  
Room 302  
508 New York Ave  
Sheboygan, WI 53081

**December 8, 2022**

**Called to Order: 9:01 a.m.**

**Adjourned 9:59 a.m.**

**MEMBERS PRESENT:** Supervisor Jacqueline Veldman, Chairperson, Supervisor Curt Brauer, Vice Chairperson; Supervisor Suzanne Speltz; Supervisor Al Bosman, Secretary, and Supervisor Marilyn Montemayor

**Members Absent:**

**ALSO PRESENT:** Kayla Clinton, Rocky Knoll Administrator; Jeremy Fredericks, Accountant; Amanda Kohal, Rocky Knoll Deputy Administrator, Alayne Krause, Sheboygan County Deputy Administrator; Jeremy Fetterer, Sheboygan County Finance; Human Resource Committee members Thomas Wegner, Christian Ellis, and Kathleen Donovan

Chairperson Veldman called the meeting to order at 9:01 a.m. It was noted that the agenda was posted on Monday December 5, 2022 at 10:30 AM in compliance with the Open Meeting Law.

Motion made to approve the minutes for the meeting held on November 10, 2022 as written by Supervisor Brauer, second by Supervisor Bosman, motion carried

Rocky Knoll Administrator Clinton presented her report.

Census: 104/116 (Actual/Budget) Pending admissions: 2

Pending discharges: 1

Woodland Village: 20/28 (3 on COVID Unit)

Staffing: 9 registered nurse positions: Weekend only 1st shift

(2) .7 and 1.0 1st Shift

3 full-time 2nd , RN (1.0)

2 part-time 2nd RN/LPN (.5)

1 part-time LPN or RN (.8)

34 CNA positions: 4 weekend only, 1st shift, 3 full-time 1st , 4 part-time

9 full-time, 5 part-time 2nd, 8 weekend only, 2nd shift

1 full-time, 3 part-time 3rd shift, 2 weekend only

Personal Care Assistant/Housekeeping and Dietary: LTE 1st shift and 2nd shift

HR Generalist

Covid-19 Update- Covid unit opened on 12/2 with three positive cases. Resident and staff

exposure. Most recent rounds of testing are negative so we are hoping we won't have any new cases.

Illness: Influenza, COVID, and RSV is high, staff illness is high

Annual Survey- survey completed on 11/28-11/30. Health Survey we are anticipating five citations. We are expecting four Life Safety citations.

#### Committee Action

Consideration to Bring Dining Services at Rocky Knoll under Sheboygan County Ownership  
Motion made to approve by Supervisor Brauer, second by Supervisor Montemayor, motion carried

Consideration of Change to Table of Organization  
Motion made to approve by Supervisor Brauer, second by Supervisor Bosman, motion carried

Consideration of Vacant Position Request- Director of Dining Services  
Motion made to approve by Supervisor Brauer, second by Supervisor Montemayor, motion carried

Consideration of Vacant Position Request- Registered Dietician  
Motion made to approve by Supervisor Brauer, second by Supervisor Montemayor, motion carried

Consideration of Vacant Position Request- Assistant Director of Dining Services  
Motion made to approve by Supervisor Brauer, second by Supervisor Montemayor, motion carried

Consideration of Vacant Position Request- Café Coordinator  
Motion made to approve by Supervisor Brauer, second by Supervisor Montemayor, motion carried

Consideration of Vacant Position Request- Cooks  
Motion made to approve by Supervisor Brauer, second by Supervisor Montemayor, motion carried

Consideration of Vacant Position Request- Dining Assistants I  
Motion made to approve by Supervisor Brauer, second by Supervisor Montemayor, motion carried

Consideration of Vacant Position Request- Dining Assistants II  
Motion made to approve by Supervisor Brauer, second by Supervisor Montemayor, motion carried

Consideration of Vacant Position Request- Dining Assistants Student  
Motion made to approve by Supervisor Brauer, second by Supervisor Montemayor, motion carried

Consideration of Vacant Position Request- Graduate Nurse  
Motion made to approve by Supervisor Montemayor, second by Supervisor Brauer, motion carried

Consideration to Pay Policy Exception Request-Medication Assistant  
Motion made to approve by Supervisor Brauer, second by Supervisor Bosman, motion carried

Consideration of Accounts Payable  
Motion made to approve by Supervisor Bosman, second by Supervisor Speltz, motion carried

Consideration of October Financials  
Motion made to approve by Supervisor Brauer, second by Supervisor Bosman, motion carried

Consideration of Bad Debt

Motion made to approve by Supervisor Montemayor, second by Supervisor Speltz, motion carried

Approval of attendance at other meetings or functions/reports on meetings attended.

There were no requests approved.

Public comment, none.

Health Care Center Committee Meeting January 12, 2022 at 9:00 am

Rocky Knoll Foundation Meeting- Not scheduled at this time

Motion made by to adjourn the meeting at 9:59 a.m by Supervisor Brauer, second by Supervisor Bosman, motion carried

Amanda Kohal, Deputy Administrator, Rocky Knoll Health Care Center



WISCONSIN

# Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions)

Date: 1/10/2023  
To: Health Care Center Committee Members  
From: Katherine Clinton, NHA

**Position Request:**

Position: Life Enrichment Assistant  
Reason for Vacancy: Interdepartmental transfer

**Justification:**

Amanda VanSluys is the current Life Enrichment Assistant is transferring to a CNA position in nursing.

**Staffing Consideration:**

Department has considered all alternate options as it relates to overall staff needs? Yes  No

**Budget Consideration:**

Is this position within the Department's annual operation budget? Yes  No

If not, please state the amount over budget as well as the proposed source of funds: Click here to enter text.

**Costs:**

The annual costs associated with the position (current year's wage & benefit rates):

Wages	Benefits	Total
\$37,523	\$31,044	\$68,567

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature *[Signature]* Date: 1/10/23

Human Resources Director Signature *Alayne Krause* Date: 1/10/23

Liaison Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Form Process:**

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2. County Administrator/Department Head refers to Human Resources Director for approval.
3. County Administrator/Department Head presents VPR to Liaison Committee for approval/signature.
4. County Administrator/Department Head forwards VPR to HR for Human Resources Committee approval/signature (Salaried Positions Only.)
5. HR begins recruitment process.



# Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions)

WISCONSIN

Date: 1/10/2023  
To: Health Care Center Committee Members  
From: Katherine Clinton, NHA

**Position Request:**

Position: Limited Term Employee: Administrative Assistant  
Reason for Vacancy: Resignations

**Justification:**

We are anticipating vacancies in accounts receivable and our project coordinator in addition to a social worker preparing for maternity leave. We would like to hire an administrative assistant to help cover some of the daily administrative tasks.

**Staffing Consideration:**

Department has considered all alternate options as it relates to overall staff needs? Yes  No

**Budget Consideration:**

Is this position within the Department's annual operation budget? Yes  No

If not, please state the amount over budget as well as the proposed source of funds: Funds available from retirement of project coordinator

**Costs:**

The annual costs associated with the position (current year's wage & benefit rates):

Wages	Benefits	Total
\$23,566	\$2,292	\$25,858

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature *Fa Che* Date: 1/10/23  
 Human Resources Director Signature *Alayne Krause* Date: 1/10/23  
 Liaison Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_  
 Human Resources Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

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5. HR begins recruitment process.



# Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions)

WISCONSIN

Date: 1/5/2023  
To: Health Care Center Committee Members  
From: Katherine Clinton, NHA

**Position Request:**

Position: Registered Nurses (RN)  
Reason for Vacancy: High turnover

**Justification:**

A Nurse remains a high turnover position. We are requesting blanket approvals to fill vacancies as they occur.

**Staffing Consideration:**

Department has considered all alternate options as it relates to overall staff needs? Yes  No

**Budget Consideration:**

Is this position within the Department's annual operation budget? Yes  No

If not, please state the amount over budget as well as the proposed source of funds: [Click here to enter text.](#)

**Costs:**

The annual costs associated with the position (current year's wage & benefit rates):

Wages	Benefits	Total
\$66,206	\$35,783	\$101,989

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature *Katherine Clinton* Date: 1/9/23

Human Resources Director Signature *Alayne Krause* Date: 1/10/23

Liaison Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

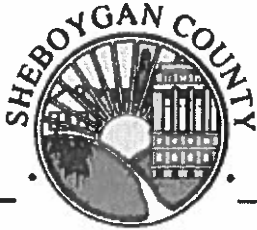
Human Resources Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

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4. County Administrator/Department Head forwards VPR to HR for Human Resources Committee approval/signature (Salaried Positions Only.)
5. HR begins recruitment process.

01/2021





# Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions)

WISCONSIN

Date: 1/5/2023  
To: Health Care Center Committee Members  
From: Katherine Clinton, NHA

**Position Request:**

Position: Licensed Practical Nurse (LPN)  
Reason for Vacancy: High turnover

**Justification:**

A Nurse remains a high turnover position. We are requesting blanket approvals to fill vacancies as they occur.

**Staffing Consideration:**

Department has considered all alternate options as it relates to overall staff needs? Yes  No

**Budget Consideration:**

Is this position within the Department's annual operation budget? Yes  No

If not, please state the amount over budget as well as the proposed source of funds: [Click here to enter text.](#)

**Costs:**

The annual costs associated with the position (current year's wage & benefit rates):

Wages	Benefits	Total
\$55,162	\$33,958	\$89,120

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature *KC* Date: 1/5/23

Human Resources Director Signature *Alayne Krause* Date: 1/10/23

Liaison Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

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5. HR begins recruitment process.

01/2021



# Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions)

WISCONSIN

Date: 1/5/2023  
To: Health Care Center Committee Members  
From: Katherine Clinton, NHA

**Position Request:**

Position: Graduate Nurses  
Reason for Vacancy: High turnover

**Justification:**

A Nurse remains a high turnover position. We are requesting blanket approvals to fill vacancies as they occur.

**Staffing Consideration:**

Department has considered all alternate options as it relates to overall staff needs? Yes  No

**Budget Consideration:**

Is this position within the Department's annual operation budget? Yes  No

If not, please state the amount over budget as well as the proposed source of funds: [Click here to enter text.](#)

**Costs:**

The annual costs associated with the position (current year's wage & benefit rates):

Wages	Benefits	Total
\$30,347	\$29,858	\$60,205

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature *KC* Date: 1/5/23  
Human Resources Director Signature *Alayne Krause* Date: 1/10/23  
Liaison Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Human Resources Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

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5. HR begins recruitment process.

01/2021



# Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions)

WISCONSIN

**Date:** 1/5/2023  
**To:** Health Care Center Committee Members  
**From:** Katherine Clinton, NHA

**Position Request:**

**Position:** Certified Nursing Assistants  
**Reason for Vacancy:** High turnover

**Justification:**

A Certified Nursing Assistant (CNA) remains a high turnover position. We are requesting blanket approvals to fill vacancies as they occur.

**Staffing Consideration:**

Department has considered all alternate options as it relates to overall staff needs? Yes  No

**Budget Consideration:**

Is this position within the Department's annual operation budget? Yes  No

If not, please state the amount over budget as well as the proposed source of funds: [Click here to enter text.](#)

**Costs:**

The annual costs associated with the position (current year's wage & benefit rates):

Wages	Benefits	Total
\$41,933	\$31,771	\$73,704

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions )

County Administrator/Department Head Signature *KC* Date: 1/9/23  
Human Resources Director Signature *Alayne Krause* Date: 1/10/23  
Liaison Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Human Resources Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

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5. HR begins recruitment process.

01/2021



Sheboygan County  
**VACANT POSITION REQUEST**  
(To be completed for all vacant positions)

WISCONSIN

Date: 1/5/2023  
To: Health Care Center Committee Members  
From: Katherine Clinton, NHA

**Position Request:**

Position: Personal Care Assistants (PCA)  
Reason for Vacancy: High turnover

**Justification:**

A Personal Care Assistants (PCA) remains a high turnover position. We are requesting blanket approvals to fill vacancies as they occur.

**Staffing Consideration:**

Department has considered all alternate options as it relates to overall staff needs? Yes  No

**Budget Consideration:**

Is this position within the Department's annual operation budget? Yes  No

If not, please state the amount over budget as well as the proposed source of funds: Click here to enter text.

**Costs:**

The annual costs associated with the position (current year's wage & benefit rates):

Wages	Benefits	Total
\$13,801	\$11,561	\$25,362

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature *K. Clinton* Date: 1/9/23  
Human Resources Director Signature *Alayne Krause* Date: 1/10/23  
Liaison Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_  
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5. HR begins recruitment process.

01/2021



WISCONSIN

# Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions)

**Date:** 1/5/2023  
**To:** Health Care Center Committee Members  
**From:** Katherine Clinton, NHA

**Position Request:**

**Position:** Environmental Service Workers (ESW)  
**Reason for Vacancy:** High turnover

**Justification:**

Environmental Service Workers (ESW) remains a high turnover position. We are requesting blanket approvals to fill vacancies as they occur.

**Staffing Consideration:**

Department has considered all alternate options as it relates to overall staff needs? Yes  No

**Budget Consideration:**

Is this position within the Department's annual operation budget? Yes  No   
If not, please state the amount over budget as well as the proposed source of funds: [Click here to enter text.](#)

**Costs:**

The annual costs associated with the position (current year's wage & benefit rates):

Wages	Benefits	Total
\$37,523	\$31,044	\$68,567

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature *Katherine Clinton* Date: 1/9/23

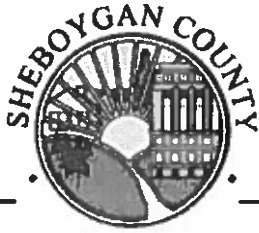
Human Resources Director Signature *Alayne Krause* Date: 1/10/23

Liaison Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

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5. HR begins recruitment process.



# Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions)

WISCONSIN

Date: 1/5/2023  
To: Health Care Center Committee Members  
From: Katherine Clinton, NHA

**Position Request:**

Position: Dining Service Cooks  
Reason for Vacancy: High turnover

**Justification:**

Dining Service Department positions (Cooks and all Dining Assistants) remains a high turnover position. We are requesting blanket approvals to fill vacancies as they occur.

**Staffing Consideration:**

Department has considered all alternate options as it relates to overall staff needs? Yes  No

**Budget Consideration:**

Is this position within the Department's annual operation budget? Yes  No

If not, please state the amount over budget as well as the proposed source of funds: [Click here to enter text.](#)

**Costs:**

The annual costs associated with the position (current year's wage & benefit rates):

Wages	Benefits	Total
\$48,547	\$32,864	\$81,411

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature *[Signature]* Date: 1/9/23

Human Resources Director Signature *Alayne Krause* Date: 1/10/23

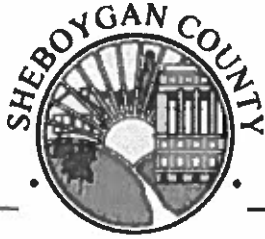
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5. HR begins recruitment process.

01/2021



# Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions)

WISCONSIN

**Date:** 1/5/2023  
**To:** Health Care Center Committee Members  
**From:** Katherine Clinton, NHA

**Position Request:**

**Position:** Dining Service Department: Dining Assistants  
**Reason for Vacancy:** High turnover

**Justification:**

Dining Service Department positions (Cooks and all Dining Assistants) remains a high turnover position. We are requesting blanket approvals to fill vacancies as they occur.

**Staffing Consideration:**

Department has considered all alternate options as it relates to overall staff needs? Yes  No

**Budget Consideration:**

Is this position within the Department's annual operation budget? Yes  No   
If not, please state the amount over budget as well as the proposed source of funds: Click here to enter text.

**Costs:**

The annual costs associated with the position (current year's wage & benefit rates):

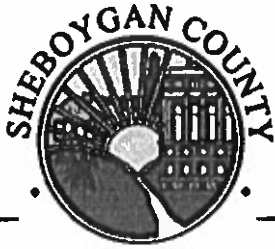
Wages	Benefits	Total
\$39,728	\$31,408	\$71,136

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature *KC* Date: 1/9/23  
 Human Resources Director Signature *Alayne Krause* Date: 1/10/23  
 Liaison Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_  
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5. HR begins recruitment process.



WISCONSIN

# Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions)

Date: 1/10/2023  
To: Health Care Center Committee Members  
From: Katherine Clinton, NHA

**Position Request:**

Position: Limited Term Employee  
Reason for Vacancy: Seasonal Work – Snow Removal

**Justification:**

Building Services Department needs someone to perform basic tasks such as snow removal, sidewalk salting, shop organization/cleaning, garbage and other minor duties as requested by Manager. The Maintenance staff and Manager are currently performing these tasks resulting in time is being taken away from performing other critical tasks within the facility.

**Staffing Consideration:**

Department has considered all alternate options as it relates to overall staff needs? Yes  No

**Budget Consideration:**

Is this position within the Department’s annual operation budget? Yes  No   
If not, please state the amount over budget as well as the proposed source of funds: Click here to enter text.

**Costs:**

The annual costs associated with the position (current year’s wage & benefit rates):

Wages	Benefits	Total
\$2,900	\$260	\$3,160

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature *F-U* Date: 1/10/23  
 Human Resources Director Signature *Alayne Krause* Date: 1/10/23  
 Liaison Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_  
 Human Resources Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

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Rocky Knoll Health Care Center  
Budget to Actual Comparison  
Month Ended November 30, 2022

	Month to Date			Year To Date		
	Budget	Actual	Variance	Budget	Actual	Variance
Property Tax Levy	\$ 83,725	\$ 83,725	\$ -	\$ 920,969	\$ 920,969	\$ -
Intergovernmental	124,591	(75,032)	(199,623)	1,394,127	1,219,057	(175,070)
Health Care Services	953,461	977,830	24,369	10,614,271	9,703,572	(910,699)
Other	287	3,218	2,931	6,452	20,905	14,453
Interdepartmental (Hwy)	2,000	1,449	(551)	22,000	12,225	(9,775)
<b>Total Revenue</b>	<b>1,164,064</b>	<b>991,190</b>	<b>(172,874)</b>	<b>12,957,819</b>	<b>11,876,728</b>	<b>(1,081,091)</b>
Wages and Benefits	670,081	645,348	24,733	7,665,793	6,854,975	810,818
Operating	317,169	583,323	(266,154)	3,606,583	4,081,283	(474,700)
Interdepartmental	213,675	186,396	27,279	2,527,873	2,177,747	350,126
<b>Expenses Before Capital &amp; Depreciation</b>	<b>1,200,925</b>	<b>1,415,067</b>	<b>(214,142)</b>	<b>13,800,249</b>	<b>13,114,005</b>	<b>686,244</b>
<b>Net Income/(Loss) before Outlay and Depreciation</b>	<b>(36,861)</b>	<b>(423,877)</b>	<b>(387,016)</b>	<b>(842,430)</b>	<b>(1,237,277)</b>	<b>(394,847)</b>
Capital Outlay	-	4,523	(4,523)	-	18,546	(18,546)
Depreciation	-	51,740	(51,740)	-	571,653	(571,653)
<b>Total Expenses</b>	<b>1,200,925</b>	<b>1,471,330</b>	<b>(270,405)</b>	<b>13,800,249</b>	<b>13,704,204</b>	<b>96,045</b>
Other Financing	(75,660)	(75,660)	-	229,469	229,466	3
<b>Change in Net Position</b>	<b>(112,521)</b>	<b>(555,800)</b>	<b>(443,279)</b>	<b>(612,961)</b>	<b>(1,598,010)</b>	<b>(985,049)</b>

Rocky Knoll Health Care Center  
Budget to Actual Comparison by Division  
Month Ended November 30, 2022

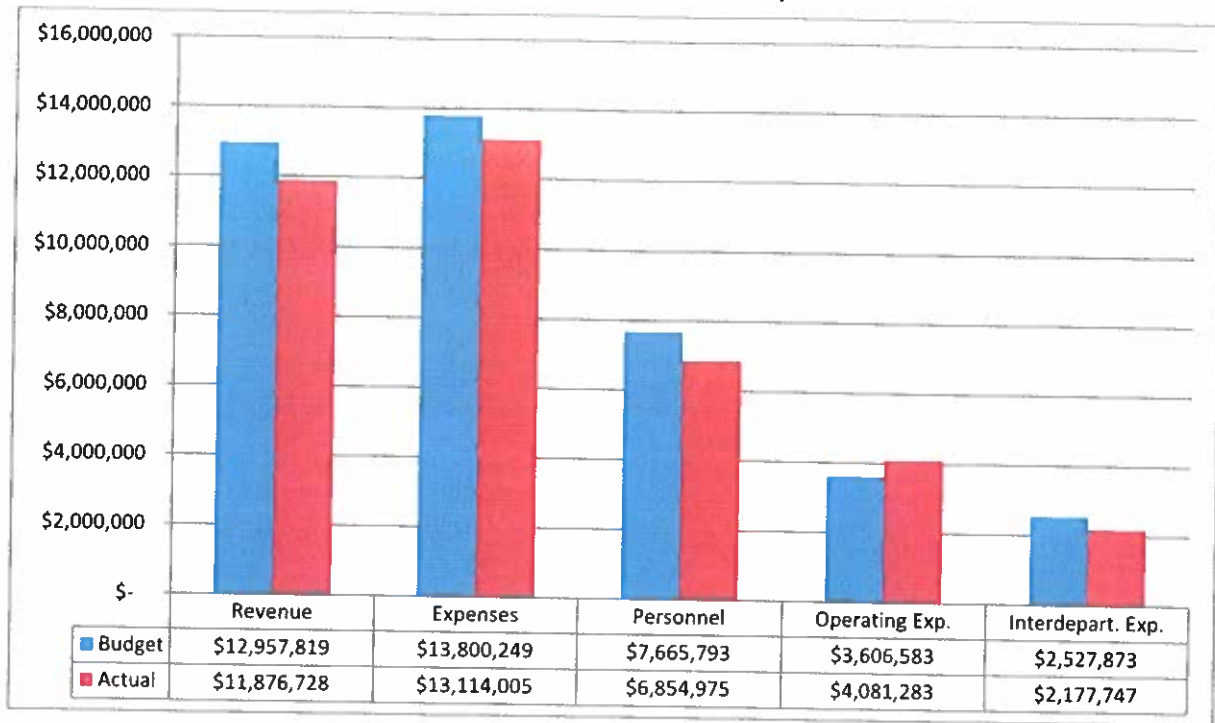
	Month to Date			Year To Date		
	Budget	Actual	Variance	Budget	Actual	Variance
<b>Total Revenue</b>	<b>\$ 1,164,064</b>	<b>\$ 991,190</b>	<b>\$ (172,874)</b>	<b>\$ 12,957,819</b>	<b>\$ 11,876,728</b>	<b>\$ (1,081,091)</b>
Life Enrichment	26,566	20,810	5,756	295,819	233,605	62,214
Dietary	118,137	302,945	(184,808)	1,316,728	1,079,365	237,363
RK Administration	136,459	143,203	(6,744)	1,618,758	1,596,965	21,793
Building Services	89,066	87,359	1,707	967,349	1,090,343	(122,994)
Health Information	19,257	23,630	(4,373)	210,594	259,134	(48,540)
Nursing	667,363	747,542	(80,179)	7,771,486	7,392,493	378,993
Ancillary	96,258	46,011	50,247	1,076,208	844,296	231,912
Environmental Services	47,819	42,117	5,702	543,307	509,088	34,219
Outpatient Services	-	-	-	-	-	-
Pandemic Unit	-	1,451	(1,451)	-	108,715	(108,715)
<b>Expenses Before Capital &amp; Depreciation</b>	<b>1,200,925</b>	<b>1,415,068</b>	<b>(214,143)</b>	<b>13,800,249</b>	<b>13,114,004</b>	<b>686,245</b>
Capital Outlay	-	4,523	(4,523)	-	18,546	(18,546)
Depreciation	-	51,740	(51,740)	-	571,653	(571,653)
<b>Total Expenses</b>	<b>\$ 1,200,925</b>	<b>\$ 1,471,331</b>	<b>\$ (270,406)</b>	<b>\$ 13,800,249</b>	<b>\$ 13,704,203</b>	<b>\$ 96,046</b>

Total Expense Calc For Annual Report  
Bottom line For Annual Report

Includes Outlay excludes Depr  
Includes Outlay excludes Depr

13,800,249	13,132,551	667,698
(842,430)	(1,255,823)	413,393
(842,430)	(1,237,277)	394,847

**Rocky Knoll Health Care Center**  
**Month Ended November 30, 2022**



Revenue is \$1,081,091 under budget. Average census is 99.57 vs budgeted 116

Room & Care revenue is \$1,051,052 under budget.

Ancillary revenue is \$154,015 over budget.

CARES Act Funds received in 2022: \$0

- 2021 Used carried over Funds amount is \$13,995

- 2021 Unused carried over Funds amount is \$0

Expenses are \$686,244 under budget (excluding capital outlay and depreciation).

Wage & benefits are under budget \$810,818.

Purchased services are over budget \$400,932.

- Ancillary services are under budget \$190,055.

Repair & maintenance over budget \$10,923.

General operating is over budget \$10,251.

Interdepartmental costs are under budget \$350,126.

- Employee health insurance under budget \$326,252.

Tax levy used through November is \$920,969 or 92% of the Total Tax Levy \$1,004,693.

Capital Outlay through November is \$18,546.

Total depreciation through November is \$571,653.

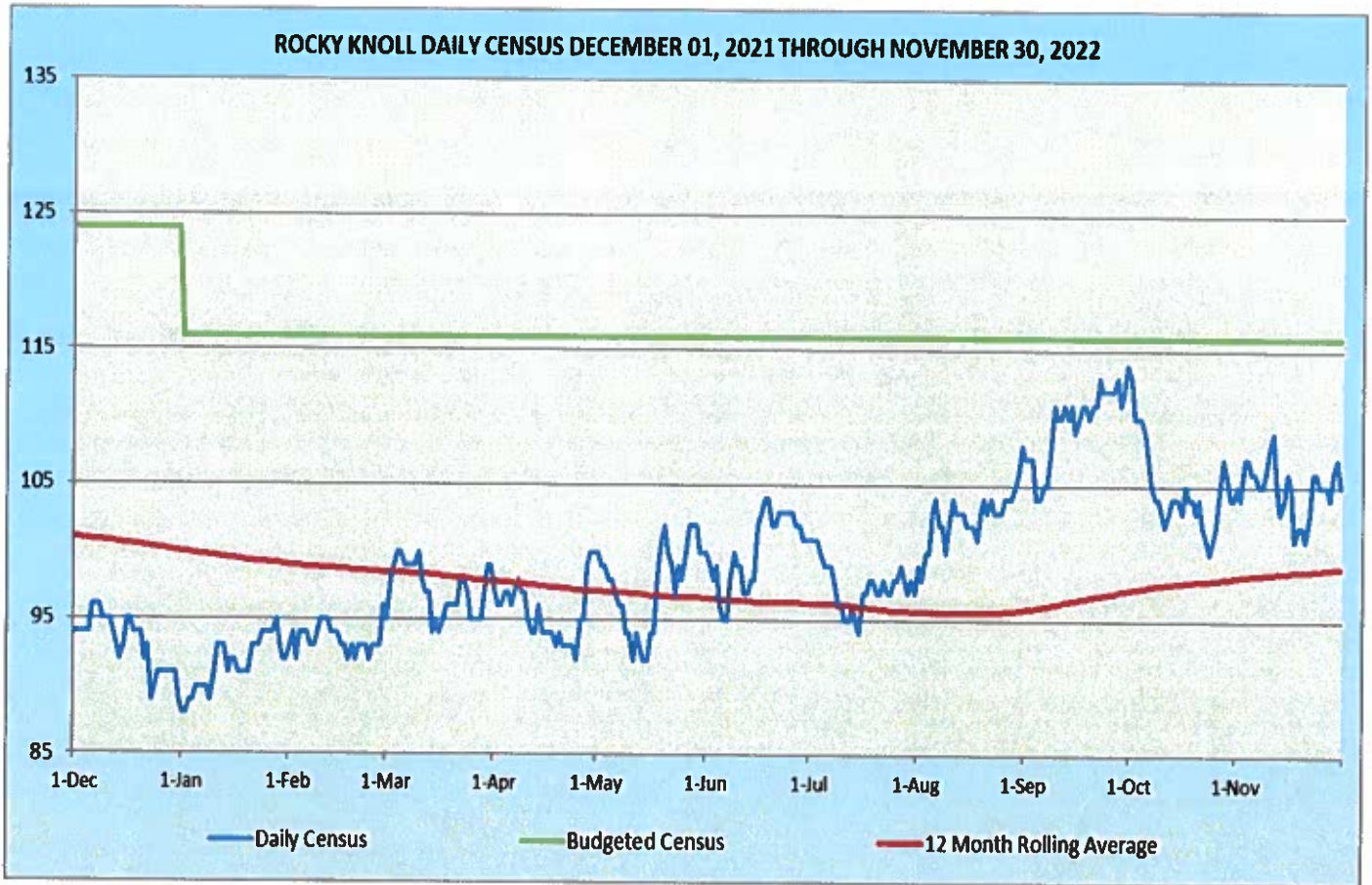
ARPA Funds Transferred In is \$564,108.

ARPA Funds to cover Loss Revenue is \$0

ARPA Funds to cover ARPA Projects & Staffing is \$564,108.

Net Position (excluding depreciation) is a negative \$1,026,357 through November.

Actual Net Position is a negative \$1,579,464 through November.



Patient per Day Costs				
Expense Category	Through November 2021		Through November 2022	
Salary/Fringes	246.21	72.01%	256.10	67.45%
Contractual Services	17.23	5.04%	39.58	10.42%
Operating	49.47	14.47%	54.01	14.23%
Utilities	10.05	2.94%	11.16	2.94%
Food	-	0.00%	-	0.00%
Insurance/Depreciation	18.96	5.55%	18.82	4.96%
<b>TOTAL</b>	<b>341.92</b>	<b>100.00%</b>	<b>379.67</b>	<b>100.00%</b>