

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

September 17, 2026

Call to order: 9:00 AM

Adjourned: 9:11 AM

MEMBERS PRESENT: Supervisor Marilyn Montemayor, Chairperson, Supervisor Suzanne Speltz, Secretary, and Supervisor Christian Ellis, Vice Chairperson

MEMBERS ABSENT: Supervisor Carl Nonhof and Supervisor Rebecca Clarke

ALSO PRESENT: Amanda Kohal, Rocky Knoll Deputy Nursing Home Administrator, and Katie Atkinson, Rocky Knoll Staff Accountant

Chairperson Montemayor called the meeting to order at 9:00 AM.

The Chairperson certified compliance with the open meeting law. The agenda was posted on September 15, 2026 at 2:00 PM.

Motion made to approve the minutes for the meeting on August 20, 2026 as written by Supervisor Speltz, with a second by Supervisor Ellis, motion carried

Rocky Knoll Administrator's Report August 2026

Census: 144/132 (Actual/Budget)
August 140.5/132
YTD: 141/132

Staffing: Open Positions Nursing

Direct care: RNs 17 LPNs 5 CNAs 42

New Hires:

2 CNAs
1 PCA

Separations:

4 CNAs

Open positions: Electronic Medical Records Specialist
2nd Shift Supervisor
PT Life Enrichment Assistant

August Highlights:

Successful Walk to End ALZ fundraiser our team has raised \$5,000
Car show and Bob Welsch bistro music night huge success

Fish fry from our fishing trip
Headshots for all employees

Thank you to everyone who attended our reunion luncheon and Centennial program!

Committee Action

- Consideration for Memorandum of Understanding
Motion made by Supervisor Speltz to approve the request, with a second by Supervisor Ellis, motion carried
- Consideration for Pay Exception Request- CNA
Motion made by Supervisor Ellis to approve the request, with a second by Supervisor Speltz, motion carried
- Consideration of Accounts Payable
Motion made by Supervisor Speltz to approve the request, with a second by Supervisor Ellis, motion carried
- Approval of Attendance at Other Meetings or Function/Reports on Meetings attended
No action taken

Public Comment - none

9:11 AM - Motion made to adjourn by Supervisor Ellis, with a second by Supervisor Speltz, motion carried

Amanda Kohal
Recording Secretary

Marilyn Montemayor
Committee Chairperson